

Junior Project Coordinator - Blue Deal Ethiopia

Assignment period: December 2026 – November 2030 (4 years)

Performance review: Annual

Probation period: 3 months

Expected availability: 40 hours per week

Location: World Waternet office at MoWE, Addis Ababa, Ethiopia

Contract type: Consultancy Services Agreement

About World Waternet

World Waternet is a non-profit organisation dedicated to improving sustainable access to clean, sufficient and safe water for all. We support public water organisations through peer-to-peer knowledge exchange and long-term partnerships to strengthen water management and improve water services worldwide.

In Ethiopia, World Waternet implements two Blue Deal partnerships:

- Blue Deal Abbay-Rift, implemented together with the Abbay Basin Administration Office (ABAO), the Rift Valley Lakes Basin Administration Office (RVLBAO) and the Ministry of Water and Energy (MoWE), focusing on strengthening water governance and integrated water resources management.
- Blue Deal Waste Water, implemented together with the Ministry of Water and Energy (MoWE), the Ethiopian Urban Water and Sanitation Federation (EUWSF) and the water utilities of Hawassa, Shashemene and Adama, focusing on improved wastewater management and sanitation services

The Junior Project Coordinator will primarily support the implementation and coordination of World Waternet's two Blue Deal partnerships in Ethiopia. In addition, the coordinator will provide support to related World Waternet activities in Ethiopia, including BRIGHT, implemented together with WLRC, and WaterWorX Phase III, implemented with Heban Nagelle Siraro Water Supply and Sewerage Services Enterprise (HNS).

What will you do and contribute to?

As Junior Project Coordinator, you will play a key role in the day-to-day coordination, administration and logistical support of World Waternet's programmes in Ethiopia, with a primary focus on the Blue Deal partnerships. You will support the planning and organisation of project activities, facilitate communication and coordination between partners, and ensure effective follow-up of agreed actions, reporting processes and administrative requirements. Working closely with the Local Project Manager, you will help ensure the smooth implementation of activities involving Ethiopian partners, Dutch water authorities and World Waternet staff in Amsterdam.

The position requires a proactive and well-organised professional who can work independently while maintaining close coordination with multiple partners and project teams. You will be based at our office within the Ministry of Water and Energy in Addis Ababa.

You will work under the supervision of World Waternet's Local Project Manager in Ethiopia and collaborate closely with project teams in Ethiopia and the Netherlands.

Key responsibilities include:

- Supporting the planning and organisation of meetings, workshops, trainings, missions and stakeholder events;
- Coordinating logistics, schedules and administrative processes related to project activities;
- Supporting reporting, documentation and follow-up of agreed actions;
- Facilitating communication and coordination between project partners and stakeholders;
- Maintaining project records and supporting administrative and financial procedures;
- Assisting the Local Project Manager in the day-to-day coordination of World Waternet's activities in Ethiopia;
- Supporting visiting experts, consultants and partner representatives during missions and project events.

You will regularly work with:

- Ministry of Water and Energy (MOWE)
- Abbay Basin Administration Office (ABAO);
- Rift Valley Lakes Basin Administration Office (RVLBAO);
- Utilities of Hawassa, Adama and Shashemene
- Heban Nagelle Siraro Water Supply and Sewerage Services Enterprise (HNS);
- Dutch water authorities involved in the Blue Deal partnerships;
- World Waternet staff in Amsterdam;
- Local and international consultants, NGOs and other relevant stakeholders.

What do you bring?

Education and experience

- Bachelor's degree or higher in a relevant field, such as Project Management, Business Administration, Public Administration, Communications, Development Studies, Water Resources Management, Environmental Sciences or Engineering.
- At least 3 years of relevant professional experience in project coordination, programme support, administration and/or stakeholder engagement.
- Experience organising and coordinating meetings, workshops, missions and stakeholder events.
- Experience working with government institutions, donor-funded programmes, NGOs or international organisations is considered an advantage.
- Experience supporting the importation, customs clearance and in-country logistics of project equipment in Ethiopia is highly desirable.
- Affinity with Integrated Water Resources Management (IWRM), water governance and/or WASH programmes.

Network and local knowledge

- Good understanding of the Ethiopian water sector and institutional landscape.
- An established professional network within the Ethiopian water sector is an advantage.
- Ability to identify and engage local consultants, service providers and partner organisations when needed.

Language and communication

- Excellent spoken and written English.
- Fluency in Amharic.
- Strong interpersonal and communication skills.
- Ability to work effectively with both technical specialists and senior officials.

Personal qualities

- Proactive and service-oriented.
- Strong organisational and planning skills.
- Able to work independently and take initiative.
- Reliable and detail-oriented.
- Strong intercultural communication skills.
- Flexible and comfortable working in a dynamic environment.

Other requirements

- Ethiopian nationality is required
- Based in Addis Ababa.
- Willingness to travel regularly within Ethiopia, particularly to Blue Deal project locations.
- Available to start in December 2026.
- Registered as an independent consultant, or willing and able to operate as an independent contractor in Ethiopia.
- Submission of at least two professional references is required.

What do we offer?

World Waternet offers an opportunity to contribute to impactful water management programmes in Ethiopia while working with leading Ethiopian and Dutch water sector organisations.

We offer:

- A long-term consultancy assignment covering the four-year project period, subject to satisfactory completion of the initial three-month probation period and positive annual performance reviews.
- A dynamic international working environment.
- Opportunities for professional learning and exchange with Ethiopian and Dutch water professionals.
- Reimbursement of approved project-related travel expenses.
- The opportunity to contribute to sustainable water management and institutional strengthening in Ethiopia.
- The chance to work with government institutions, river basin organisations, utilities and international water professionals on high-impact programmes.
- Opportunities to gradually take on increased responsibilities and further develop coordination, stakeholder engagement and project management skills within international water sector programmes.

Interested?

Due to the nature of the assignment and the required day-to-day involvement, preference will be given to individual consultants who are directly available for the position.

Please submit:

- A motivation letter;
- An updated CV;
- Contact details for at least two professional references;
- Please indicate your proposed monthly consultancy fee (in ETB or EUR). The maximum available budget for this assignment is EUR 15,000 per year (approximately EUR 1,250 per month).

Applications should be **submitted to [\[joy.pengel@waternet.nl\]](mailto:joy.pengel@waternet.nl) no later than the 10th of November 2026**. World Waternet intends to conduct in-person interviews in Addis Ababa during the first week of November 2026. Candidates selected for an interview are therefore requested to be available between **23rd and 27th of November 2026**.

The selection process will consist of:

- Review of applications;
- Interview;
- Reference checks.

Only shortlisted candidates will be contacted.

World Waternet is committed to equal opportunity and encourages qualified candidates from diverse backgrounds to apply.