

Job description

Agency	Department of Lands, Planning and Environment	Work unit	Water Resources - Water Planning
Job title	Water Engagement Officer	Designation	Administrative Officer 6
Job type	Full time	Duration	Fixed to 30/06/2028
Salary	\$102,505 - \$114,282	Location	Palmerston
Position number	26895	RTF	356338
		Closing	29/09/2026
Contact officer	Jo Ellis, Director Water Planning on 08 8999 4647 or Joanna.Ellis@nt.gov.au		
About the agency	https://environment.nt.gov.au		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfId=356338		

APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.

Information for applicants – inclusion and diversity

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Primary objective

The Water Engagement Officer drives the water planning team's stakeholder engagement program across the Northern Territory, to improve understanding of water management across diverse audiences.

Context statement

The Adelaide River Water Allocation Plan is under development – the first wet season plan in the Northern Territory. Communications and engagement efforts within the catchment area are underway to support stakeholder awareness, participation, and ultimately to support development of a plan that enables the sustainable use of water.

Key duties and responsibilities

1. Develop and deliver stakeholder activities. Identify, initiate and manage stakeholder relationships, in line with the division's stakeholder engagement framework and strategy, and the Adelaide River water plan communications strategy.
2. Develop and implement processes and procedures to deliver engagement activities for diverse audiences.
3. Initiate collaboration and lead the delivery of clear and effective communication material that will enable diverse audiences to understand key messages from complex and technical subject matter.
4. Provide strategic engagement advice to the Water Resources division on complex or sensitive water related issues.
5. Understand and promote the Water Resources division's vision, mission and objectives, with an emphasis on the development and delivery of water allocation plans across the Territory.

Selection criteria

Essential

1. Strong knowledge, understanding and experience with the delivery of engagement activities in line with the International Association for Public Participation (IAP2), and ability to develop and maintain respectful working relationships within the Water Resources Division and with external stakeholders from a diverse range of backgrounds.
2. Sound understanding of the cross-cultural aspects of delivering projects or services in the Northern Territory.
3. Well-developed conceptual, analytical, problem-solving and negotiation skills with a demonstrated ability to use a range of styles to communicate complex and technical concepts to influence a wide range of stakeholders, including Aboriginal people, industry and community groups.
4. Ability and desire to take initiative, demonstrated self-motivation work style and strong project management skills including management of multiple projects simultaneously within budget and timeframe.
5. Demonstrated ability to write clearly and concisely for range of purposes, including developing communication materials, guidelines and procedures, reports, memorandums and other documentation as required.
6. Hold a current C class driver's licence, or the ability to obtain one, and able to travel regularly within the Territory.

Desirable

1. Tertiary qualifications or professional experience in project management, environmental science, communications or related fields.
2. Good knowledge of natural resource management or aligned subject areas, preferably in the Northern Territory.

Further information

Travel within the Northern Territory is required as part of this role.

Approved: September

Nerida Beard, Executive Director Water Resources