



# SWEP

# Sierra Watershed Education Partnerships

## Full-Time Environmental Educator

**Job Title:** Environmental Educator

### Schedule

- Monday–Thursday, 8:00 am–4:00 pm
- Occasional Fridays as needed for programming (particularly during field season)
- Occasional evening or weekend programs may be required
- SWEP programming follows the [TTUSD school calendar](#) and includes a six-week summer break

### Location

- SWEP rents office space at the [Lift Cowork, Conference and Wellness Center](#) in Truckee, CA, otherwise field programming is in the Tahoe Truckee region
- Programming primarily serves North Tahoe and Truckee, CA

### Job Overview

[Sierra Watershed Education Partnerships \(SWEP\)](#) has over 30 years experience working with K-12 students in the Tahoe Truckee Unified School District (TTUSD), which spans from Donner Summit and Truckee to the North Shore of Lake Tahoe. We specialize in hands-on, experiential environmental science education and service learning. Our mission is to ***promote stewardship by connecting students to their local community and environment.***

We are seeking an experienced educator to deliver existing in-school and field-based programs and to work with the Program Director to develop and expand SWEP's programming.

### Duties and Responsibilities

- **Lesson Planning and Facilitation:** Deliver in-school and field-based programming for K–12 students, including special lessons and hands-on learning experiences for programs and events
- **Partner Relations:** Assist with establishing and maintaining working relationships with agencies and schools in the Tahoe Truckee region and beyond
- **Waste Management:** Support education, outreach, and management of SWEP's waste diversion program with TTUSD (including staff, students, kitchen staff, and custodians)
- **Volunteer Coordination:** Assist with recruiting and coordinating educational interns and volunteers
- **Community Outreach:** Represent SWEP at public events such as Truckee River Day, Earth Day, Native Species Day, and other community events
- **Program Reporting:** Assist with program reporting for grants
- **Other duties as assigned**



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## **Required Experience and Skills**

- 3+ years of experience working with youth and the general public in environmental education and outreach
- Passion for working with K–12 students and connecting them to their local community and environment
- Background in education, environmental studies, and/or a science-related field
- Effective oral and written communication skills with strong interpersonal abilities
- Friendly, personable, and outgoing disposition
- Ability to work as both a team member and a leader
- Self-starter with the ability to work independently and collaboratively
- Strong attention to detail and ability to produce high-quality work
- Well-organized with the ability to manage multiple concurrent projects and shifting priorities
- Demonstrates ability and desire to learn quickly and independently
- Excellent computer skills, including fluency with Google applications
- Bachelor's degree or higher
- Valid driver's license and reliable personal vehicle
- Ability to pass a background check

## **Desired Experience and Skills**

- Bachelor's degree or higher in education, environmental studies, or science from a four-year college or university
- Teaching credential or currently pursuing teacher certification
- Outdoor Education Certification
- Spanish fluency

## **Working Conditions**

SWEP's Environmental Educator position encompasses a range of in-school, field, and office-based responsibilities. In-school duties include delivering environmental education programs, science festivals, and family science nights within TTUSD schools. Fieldwork includes leading student field trips, nature outings, and service restoration activities.

While typical hours are Monday–Thursday, 8:00 am–4:00 pm, this position requires occasional evening or weekend engagements. Physical requirements include lifting up to 35 pounds, transporting supplies, and hiking long distances with students. Staff time is split between the office, field sites, and school campuses. Meetings and instruction may occasionally take place via video conferencing platforms (Zoom, Google Meet, etc.).



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## Sierra Watershed Education Partnerships

SWEP is a small team that values adaptability and high-quality programming. There are periods of multiple concurrent deadlines, which can be both exciting and demanding, and our collaborative culture emphasizes clear communication, flexibility, and mutual support while delivering meaningful, student-centered work. For more information, visit [www.4swep.org](http://www.4swep.org).

### **Compensation**

- 4-day / 32-hour work week
- \$26–\$35 per hour, depending on experience
- Medical, vision, and dental insurance benefit option and PTO accrual begin after 90 days
- 401(k) with employer match after one year
- Professional development opportunities
- Non-exempt position

### **Expected Start Date**

- August 17, 2026 for the 2026/27 school year with possibility for training and employment as early as Spring 2026
- SWEP is seeking a long-term hire and requires a minimum commitment of two school years

### **Application Requirements**

Please submit the following:

- Letter of introduction highlighting how your skills align with this position
- Resume
- Unofficial transcripts and teaching credential (if applicable)
- Three letters of reference dated within the past 12 months
- Written responses to the following questions:
  1. Why do you want to work for SWEP?
  2. What are your teaching strengths and challenges?
  3. What is your ideal work culture?

### **To Apply**

Email a complete application packet to SWEP's Operations & Communications Director, Simone Tenorio, at [simone@4swep.org](mailto:simone@4swep.org).

**Closing Date:** Position is open until filled.