



Science Communications Associate

The Hudson River Foundation, a non-profit organization that inspires and informs action through science and engaging people to enhance the Hudson River, estuary, and watershed, is seeking a communications professional to assist us in our outreach. We are particularly interested in candidates with experience communicating science to non-expert audiences and the capacity to produce clear, concise, persuasive, and well-designed communications addressing complex issues and information. Excellent writing and editing skills are essential as is fluency with WordPress or similar website management tools, email newsletters, social media platforms and content, and email marketing tools. The successful candidate will join an interdisciplinary team-based environment and a staff that is dedicated to achieving impacts in their individual work and through a variety of collaborative estuary research and management programs. Over our 40-year history, HRF has actively engaged with the research and management communities to provide research-based insights that have informed important policy and management decisions, and advanced significant research and restoration initiatives. HRF is the host of the NY-NJ Harbor & Estuary Program (HEP), and we work in collaboration with partners throughout the Hudson River Estuary in New York and New Jersey to achieve our shared missions.

Required qualifications:

- Relevant undergraduate or graduate degree and 2-3 years of experience in a similar communication capacity;
- Experience with a portfolio of science communications of various forms;
- Experience managing web content management systems and email publishing tools such as WordPress and Mailchimp;
- Experience in supporting seminars, workshops and large conferences;
- Experience with social media management tools and maintaining a social media presence on a professional level;
- Affinity for estuary science and the capacity to understand scientific research;
- Ability to work with a variety of individuals and partners to support their respective needs.

Desired qualifications:

- Experience engaging with traditional media outlets, especially in NYC, Hudson Valley, and northern NJ;
- Desktop publishing/design experience;
- Experience with video editing and/or video production;
- Experience and understanding of non-profit development needs.

Salary, Benefits, and Office Expectations. This is a full-time position with a competitive salary and benefits that include health, dental, and life insurance; paid vacation and a 403(b)-pension plan. The Associate is expected to be physically present in the Hudson River Foundation office in Lower Manhattan a minimum of two days a week. Salary: \$65,000 to \$75,000 depending on experience.

Application Process: In one PDF file, please send your resume and a cover letter which describes how your interests and qualifications intersect with the goals of the Foundation and the requirements of this position to resumes@hudsonriver.org with the subject line Science Communications Associate. As a separate PDF, please provide a portfolio of recent work including at least three examples of short-form expository writing; specific examples of web-based communications; and links to professional social media posts. Applications will be accepted through June 13, 2025 and will be evaluated as they are received.

The Foundation is an Equal Opportunity Employer and does not discriminate on the basis of an individual's sex, age, race, color, creed, national origin, alienage, religion, marital status, pregnancy, sexual orientation or affectional preference, gender identity and expression, disability, genetic trait or predisposition, carrier status, citizenship, veteran or military status and other personal characteristics protected by law. The Foundation will consider qualified applicants in a manner consistent with the requirements of applicable state and local "Fair Chance" law.