

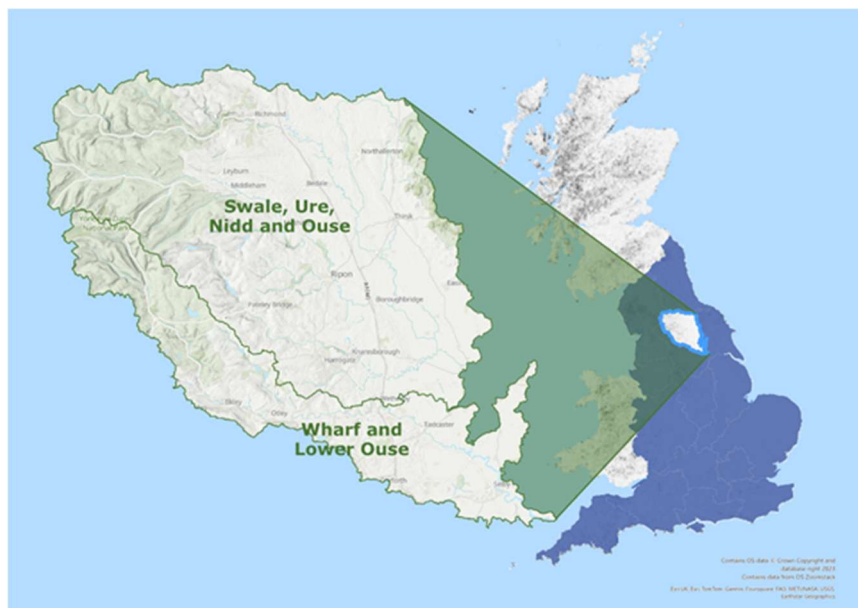


Job Overview

Job title:	Senior Project Officer
Location:	Hybrid working - working mainly in Nidderdale as well as the Yorkshire Dales and surrounding area as part of a small, dispersed team.
Accountable to:	Senior Project Manager
Salary:	£33,104 - £37,404 (depending on experience)
Hours:	37.5 hours per week
Term:	24 months initially with potential for extension
Transport:	You will be required to provide a car but will be reimbursed for business-related mileage (currently 45 pence per mile) within the catchment.
Employment subject to:	Satisfactory references and six-month probationary period.

Background

Yorkshire Dales Rivers Trust (YDRT) is dedicated to the conservation and restoration of rivers and their catchments within the YDRT catchment area. We work collaboratively with local communities and action groups, national parks, and various environmental organisations to deliver impactful projects that restore our rivers, enhance biodiversity, improve water quality, and increase resilience to climate change.



YDRT Catchment Area

Senior Project Officer – Diffuse Metal Pollution

Role Description

This is an exciting opportunity to join our team as a Senior Project Officer. You will play a crucial role in delivering YDRT's Diffuse Metal Pollution Project in Nidderdale, ensuring all milestones and deliverables are met.

The successful candidate will be passionate about the water environment with practical knowledge of catchment management, river restoration, pollution issues (preferably those resulting from metal mines and/or sediment run-off), and managing contractors.

You will work closely with a diverse array of partners and stakeholders in Nidderdale to develop and deliver a suite of innovative works that will improve water quality while balancing the sometimes competing needs of a diverse array of stakeholders.

You will be working on sensitive sites with designations associated with the abandoned mines such as scheduled ancient monuments and sites of special scientific interest. Therefore, you will need to work around site-specific limitations to develop innovative solutions to the challenges of the role.

During the first year you will develop innovative interventions dependent on the pollution source being addressed. Each has a different set of challenges that must be tackled and will involve on the ground investigations and working with specialists to help prioritise and design interventions. A key part of the role will be ensuring the most appropriate technique is used in the right location. Solutions may include both green engineering and nature-based solutions as well as more traditional harder engineering.

In the second year you will oversee the delivery of a suite of interventions having obtained all necessary permissions. This will involve working closely with delivery partners and specialist contractors to deliver the works. Experience working with contractors and under CDM regulations would be a distinct advantage.

Partnership working is a fundamental part of working at YDRT; the Senior Project Officer/Project Manager will collaborate closely with a range of organisations including the Environment Agency (EA), Mining Remediation Authority, Natural England, Historic England and Nidderdale National Landscapes.

The candidate will be comfortable talking to a range of people which may include farmers and other landowners, specialist groups, volunteers, governmental organisations and other environmental practitioners and will be able to explain complex technical data to non-practitioners.

The Senior Project Officer will manage all aspects of their projects, ensuring they are delivered on time and to budget.

The Senior Project Officer will also promote the project through the Trust's website, social media, and newspaper articles, working closely with YDRT's Communications & Marketing Officer.

The role will involve hybrid working, mainly from home, when not on site, as well as hot-desking at the Trust's office in Pateley Bridge.

The post holder will be flexible, with the occasional evening and weekend working. The post-holder will work well both alone and as part of a team of paid staff and volunteers.

While the initial contract for this role is for 24 months, there is potential for the position to be extended beyond this period. This extension would provide the successful candidate with the opportunity to utilise their skills to develop and implement solutions to tackle diffuse metal pollution across other sites both in Nidderdale and other catchments within YDRT's area.

Job Specification

Main objectives
Develop delivery ready solutions to reduce diffuse metal pollution at abandoned metal mine sites in Nidderdale.
Oversee delivery of the diffuse metal pollution interventions.
Ensure strong working relationships with key partners and stakeholders.
Collaborate with project partners to ensure project objectives are met.
Work with others to develop the role and opportunities beyond the immediate project.
Key responsibilities
Assume full responsibility for allocated projects, working with other YDRT staff (in particular Senior Project Manager) as required and with external partners and sub-contractors to ensure objectives are delivered on time and in budget.
Management of budget, health and safety, risk assessments, contractors and procurement and internal and external communications.
Regular updates to the Mining Remediation Authority and Environment Agency regarding project progress including intervention prioritisation, design and delivery and landowner and stakeholder engagement activities.
Carry out site visits in all weather conditions to assess conditions particularly following heavy rain, coordinate with relevant stakeholders and carry out appropriate risk assessments in advance.

Identify feasible options to minimise diffuse metal pollution for approval by the Mining Remediation Authority, Environment Agency and landowners/tenants, and develop designs for preferred options.
Work closely with key project partners at the Mining Remediation Authority, Environment Agency, Nidderdale National Landscapes as well as specialist contractors to prioritise and develop the solutions.
Work with stakeholders to identify and manage constraints including Natural England and Historic England.
Work with partners, specialist contractors and others to obtain data and habitat mapping as necessary.
Where necessary, work with other contractors (including Mining Remediation Authority engineers) to develop formal engineering design details.
Management of external sub-contractors and partners within the context of achieving the project outcomes.
Identify and secure all necessary permissions and licences for all elements of work required to deliver the works.
Manage tendering and procurement of consultants and contractors for delivery phase. Depending on delivery route this may also include working with the Mining Remediation Authority Procurement team.
Collation of clear and concise written reports documenting project design phase and delivery phase.
Obtain additional funding as appropriate to extend the scope of the project.
Carry out other duties and tasks from time to time for the efficient operation of the Trust.
Promote the work of YDRT and partners in the course of day-to-day activities and at events, presenting a positive and welcoming image of the Trust to everyone.
Act as an ambassador for the Trust's projects and wider work.

This job description and specification cannot cover every issue or task that may arise. The successful candidate may be expected to carry out other duties which are consistent with the aims and objectives of the post.

Job-holder Competency Profile

Category	Competency	Requirement
Qualifications & Experience	A degree in a relevant discipline or equivalent relevant experience	Essential
	Current driving licence and vehicle which is insured for work purposes	Essential
	Experience in managing river restoration, land management and habitat improvement projects	Essential
	Experience of working with a diverse range of people	Essential
	Experience in managing a budget	Essential
	Experience submitting and assessing tenders	Desirable
	Experience of working with contractors and consultants	Essential
	CDM Qualification	Desirable
	Experience of working with landowners	Essential
	Proven track record of delivering multi-faceted practical projects to a high standard	Essential
	Experience delivering projects on time, on budget and in line with agreed outputs and outcomes	Essential
	Experience developing project proposals and funding applications	Desirable
Knowledge	A good knowledge of river ecosystems and geomorphology	Essential
	An understanding of land and water management issues and contemporary challenges	Essential
	A good knowledge of the Nidd catchment	Desirable
	Familiarity with the planning process and requirements	Desirable
	Understanding of Health and Safety Management and CDM	Essential
	Knowledge of the Water Framework Directive	Desirable
	Knowledge of aquatic biology and the impacts of pollution	Desirable
	Knowledge of erosion and pollution management techniques	Desirable
Skills	Understanding and use of Geographic Information Systems (GIS) for data and mapping	Desirable
	Expertise in problem solving in the field between conflicting priorities	Essential

	Confident in partnership working, e.g. with businesses, statutory agencies and voluntary organisations	Essential
	Understanding of modelling software such as HEC-RAS, SCALGO Live, SCIMAP, CAD etc	Desirable
	Ability to use Windows/Microsoft Office-based computing skills including Word, Excel, Power Point and Email	Essential
	Ability to communicate effectively, with integrity, tact and diplomacy, both verbally and in writing, to a wide range of stakeholders.	Essential
	Excellent administrative and organisational skills	Essential
	Ability to communicate using websites and social media	Desirable
	Possess good time management, organisational skills with the ability to prioritise a varied workload	Essential
Personal attributes	Ability to build trust and respect with partners and land managers	Essential
	Tactful and sensitive to stakeholder needs with ability to motivate and influence	Essential
	Ability to work unsupervised with the initiative and drive to generate and manage own workload	Essential
	Good team player	Essential
	Pro-active and insightful, knowing when to seek help and solve problems at an early stage	Essential
	Resourceful and creative, with a proven ability to problem solve	Essential
	Ability to communicate with a variety of different people	Essential
	Capacity and aptitude to work flexibly, with occasional evening and weekend working	Essential
	Ability to lead and inspire others	Desirable

Terms and conditions

The following terms and conditions are typically offered to Yorkshire Dales Rivers Trust staff and are set out as a guide only. Terms and conditions may vary according to circumstances and this summary does not form part of any subsequent employment contract.

Salary:	£33,104 - £37,404 depending on experience. Full time hours of works are typically 37.5 hours per week.
Probationary period:	6 months. During the probationary period, the contract may be terminated with one week's notice.
Annual leave:	25 days annual leave, plus bank holidays.
Pension:	Contributory pension. The Trust contributes 9% salary.
Location:	The Trust has an office in Pateley Bridge. The successful candidate will have a hot desk available in the office but is not expected to work from the office every day.

To apply:

If you wish to apply, please send a CV (no more than two sides of A4) and covering letter (no more than two sides of A4), outlining how you meet the requirements of the person specification and job description by email to Tim Longstaff at tim.longstaff@ydrtr.co.uk.

Applications must be received no later than 9am on Tuesday 6th May

Successful applicants will be invited to interview in person. More information will be provided if short-listed.

If you would like more information on the role before submitting an application, you may contact tim.longstaff@ydrtr.co.uk.

The Yorkshire Dales Rivers Trust

The Yorkshire Dales Rivers Trust is a registered charity covering the Swale, Ure, Nidd, Ouse and Wharfe catchment areas with a mission to:

- Protect and enhance river environments and inspire others to contribute;
- Provide opportunities for people to learn about and enjoy rivers;
- Encourage partnership and collaborative working at a catchment scale.

The Trust undertakes a wide range of practical projects to improve the water quality and habitat of rivers and streams and to inspire other people to care about them. This includes working with farmers, landowners and communities to reduce water pollution, improve river habitat, address barriers to fish migration, and reduce the risk of damage from flooding. Volunteers have always been an essential component of the Trust, assisting with practical conservation work, monitoring and events.

The Yorkshire Dales Rivers Trust also hosts a catchment partnership, the Dales to Vale River Network, as part of the 'Catchment based approach' initiative, which act to facilitate collaborative working and coordinate partnership activities across the catchment.

The Trust evolved from a group of committed volunteers and is now overseen by a board of volunteer trustees. The Trust currently employs nine members of staff who are home-based with occasional use of office space at Pateley Bridge. The working culture of the Trust encourages a professional, committed and independent approach.

More information about the Trust can found on our website:

<https://www.ydrt.org.uk/>