

SECTOR COORDINATOR - JAPAN

ALLIANCE FOR WATER STEWARDSHIP

LOCATION: Home-based in Japan

CONTRACT FEE: Competitive

STARTING DATE: To be negotiated

CONTRACT TERM: Consultancy Contract, 1 year, extendable

BUSINESS UNIT: Outreach and Engagement

TRAVEL: Maximum up to 4 weeks per year

CLOSING DATE FOR APPLICATIONS: 7 April 2025

ABOUT ALLIANCE FOR WATER STEWARDSHIP (AWS)

The Alliance for Water Stewardship (AWS) (www.a4ws.org) is a global membership-based network of businesses, civil society organisations and the public sector dedicated to promoting the responsible use of freshwater. AWS Members contribute to the sustainability of shared water resources through the adoption and promotion of a universal framework for the sustainable use of water – the International Water Stewardship Standard or AWS Standard – that drives, recognises and rewards good water stewardship.

The AWS Standard provides a globally applicable framework for major water users to understand their water use and impacts, and to work collaboratively and transparently for sustainable water management within a catchment context. The AWS System includes independent third-party certification.

The AWS System is overseen by a multi-stakeholder governance structure and fuelled by information from members, partners and a growing number of local water stewardship networks. Knowledge and learning are fundamental to both our ambitions for growth and the integrity of the system. By connecting organisations at the forefront of collaboration on water, AWS facilitates the exchange of knowledge to advance the uptake of water stewardship worldwide.

AWS is a growing organisation, and our highly motivated team is dispersed across several countries. We are now calling for a consultant to join our team as the Sector Coordinator in Japan to support AWS in building the Japan market to ensure future growth and positive impact of AWS.

SCOPE OF WORK AND RESPONSIBILITIES

The purpose of the 'Sector Coordinator – Japan' is to advance participation in the Alliance for Water Stewardship by companies operating from Japan.

There are two components in achieving this. The first is growing and engaging the Membership base of the Alliance for Water Stewardship in Japan. The second is in nurturing and igniting commitments to water stewardship from Members in Japan in line with the ambitions of the AWS Global Strategy 2023-30.

The AWS Global Strategy proposes three Outcomes from our work. The Sector Team strongly contributes to each of these, helping to build:

1. An informed, energised and committed community
2. Scaled adoption of the AWS Standard in value chain hubs
3. Knowledge and learning from action that drives new commitments

In the first 12 months, the primary focus of the Sector Coordinator - Japan will be Outcome 1, building 'an informed, energised and committed community' in Japan.

The postholder will do this through their own activities, through activities shared with the Sector Team and Outreach & Engagement Business Unit, and through collaboration across the organisation and our Membership.

ELIGIBILITY CRITERIA

You are passionate and informed about the sustainability of water

- You have worked at an NGO, company or other relevant organisation on water issues
- You understand the landscape of corporate-focused sustainability initiatives
- You have practical experience of corporate sustainability strategies and activities
- You have an affinity with the AWS vision and mission

You are skilled in convening and leading multi-stakeholder dialogues

- You enjoy presenting to new and diverse audiences online and in-person
- You have experience in planning, delivering and chairing meetings and workshops
- You are skilled in reading and balancing diverse stakeholder views and experiences
- You will be accomplished in producing informative, impactful knowledge products

You enjoy managing external and internal stakeholders

- You have prior skills in key account management relationships
- You have experience in developing and managing multi-stakeholder projects
- You are skilled in managing upwards, engaging with senior leadership

You are a collaborator

- You are collaborative by nature and experience
- You are an attentive listener, keen to understand and engage with new audiences
- You operate via an ethos of building trust and mutual support
- You want to create pathways forward and are comfortable setting direction

You are diligent

- You are comfortable following and building upon direction
- You are methodical and proficient in working to deadlines and budgets

- You enjoy balancing multiple priorities
- You are a self-starter who enjoys taking initiative

REQUIREMENTS

- Experience working on corporate-linked sustainability initiatives or partnerships
- A master's or bachelor's degree in a discipline relevant to water stewardship or sustainability
- Demonstrable experience of managing diverse external stakeholders
- Significant experience working in Japan, ideally in a corporate environment
- Strong communication and presenting skills
- Fluency in written and spoken English and Japanese
- Proficient in all office-relevant software
- Ability to work from home
- Ability to travel as required

HOW TO APPLY

If you think you might be right for this consultancy position, please send an email marked "SUBMISSION: Sector Coordinator - Japan to gail@a4ws.org. Your email should include the following attachments:

- A covering letter in English explaining why you are interested in this position and demonstrating how you meet the scope of work and responsibility
- Your current CV in English with email addresses and telephone numbers of two referees
- An indication of your availability, if selected

Closing date for the submission is 7 April 2025

Only shortlisted consultants will be contacted. Unfortunately, we cannot provide feedback to unsuccessful candidates.

AWS is an equal opportunities employer and does not discriminate on the grounds of gender, sexual orientation, marital or civil partner status, gender reassignment, race, colour, nationality, ethnic or national origin, religion or belief, disability, or age.

AWS will comply with all relevant Privacy and GDPR regulations regarding candidate data retention.