

JOB OFFER- WATER PROJECT COORDINATOR

As part of the Bakheng Water Supply Phase 3 project, the Agence Française de Développement (AFD) in Phnom Penh is seeking a Water Project Coordinator to manage, coordinate, supervise, and monitor project's components under the European Union (EU) Delegated Funds administered by AFD. The project aims at strengthening the sustainable operation of the water supply service in Phnom Penh under the jurisdiction of Phnom Penh Water Supply Authority (PPWSA). It also supports the Cambodia's water supply sector reform under the leadership of Ministry of Industry, Science, Technology and Innovation (MISTI). Additionally, it provides funds for capacity development initiatives for water professionals in all levels: technical operation, engineering, research and management. Scholarship to study in European universities is one of main activities.

This is a full-time, fixed-term position from 2025 to 2030, based at the AFD office in Cambodia.

MAIN TASKS AND RESPONSIBILITIES (NOT EXHAUSTIVE)

- Technical and financial supervision in coordination with the task team leader based in Paris and the program officer based in Phnom Penh;
- Coordination and interaction with the project stakeholders: European Union Delegation (EUD) to Cambodia, Ministry of Economy and Finance (MEF) and the executive/implementing agencies, MISTI, PPWSA and ITC;
- Project management : monitoring of the disbursements, initiation and supervision of procurement process, technical and financial reporting (both to AFD and UE), communication, preparation and coordination of missions;
- Review of deliverables (progress reports, studies and audit reports), support to coordination and planning of activities and annual workplan and budget of the project.
- Preparation and facilitation as well as animation of meetings and events including project steering committee meetings and workshops;
- Proactive role in the coordination of development partners (DPs) action in the water supply sector, particularly with the World Bank, ADB, JICA, Australia and Unicef;
- Representation of AFD on the water supply sector with key external stakeholders including government officials, NGOs, DPs, and any other instrumental party;
- Sectorial intelligence at international, regional and national levels (policies, strategies, laws, degrees, sub degrees, prakas, standards, guidelines...etc.);
- Participation and contribution in the reflection of AFD group strategic intervention at national and regional level.

PROFILE

- At least master degree in project administration / international development / water and sanitation, or equivalent diploma or experience;
- 5-10 years of experience in project management, within a development finance institution, preferably in South East Asia;
- 3-5 years of experience in water and sanitation sector, notably in policy and strategy level
- Experience in working under EU-financing projects;
- Good knowledge of international and national best practices of procurement procedures and project administration;
- Project management certification would be an asset
- Knowledge of Cambodian's standard operating procedures in procurement, financial management and project management for external financing would be an asset;
- Demonstrated ability and proven capacity to establish working relationships with a wide range of stakeholders.

SKILLS/LANGUAGES

- Fluent in Microsoft Office (Word, Excel, PowerPoint)
- Fluent in written and oral English
- French and/or Khmer language would be a significant asset.

If you are interested, please submit before February 28th, 2025, a cover letter with your résumé detailing your specific knowledge in development projects, indicating as object: “Water Project Coordinator” at the following email address: AFDPHNOMPENH@afd.fr
