

Position Title : **Intern - WASH Support**

Duty Station : **Geneva, Switzerland**

Classification : **Intern, Grade Other**

Type of Appointment : **Internship, six months with possibility of extension**

Estimated Start Date : **As soon as possible**

Closing Date : **10 July 2024**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

Context:

Background Information

IOM recognizes that access to water and sanitation services, paired with hygiene promotion, is lifesaving in humanitarian contexts, while sustainable access to water, sanitation and hygiene (WASH) services is also critical in the context of resolving displacement situations and building resilience to future shocks and stressors. The provision of WASH services is an important component of IOM operations worldwide.

The position will fall under the overall supervision of the Head of the Humanitarian Operations Division and direct supervision of the IOM WASH Officer – Knowledge Management Lead, and in collaboration with the Global WASH Support Team, including the Global WASH Coordinator.

Supervision

Under the direct supervision of the WASH Officer (Knowledge Management Lead), the Intern - WASH Support will support the Knowledge Management Lead in the development of the comprehensive emergency WASH items and equipment's catalogue, as well as support in overall data collection and analysis, content development and reporting for the WASH Support Team.

Core Functions / Responsibilities:

1. Support the WASH Officer – Knowledge management Lead, in the development of a comprehensive emergency WASH items and equipment catalogue. The catalogue will include specifications and quality requirements for standard WASH equipment's and items such as pumps, tapstands, water tanks, water testing equipment and other WASH items that will be verified through a comprehensive quantitative and qualitative data collection and analysis.
2. Support the WASH Officer – Knowledge management Lead – in the preparation and dissemination of internal and external publications for globally recognized WASH international days.
3. Support the Knowledge Management Lead and Global WASH Unit with organizing events, webinars, workshops and meetings.

4. Perform such other duties as may be assigned by the direct supervisor or Global WASH coordinator.

Training Components and Learning Elements

- Develop technical and analytical skills by supporting the development of a comprehensive WASH items and equipment catalogue, including collecting and analyzing quantitative and qualitative data, and ensuring the accuracy of technical specifications and quality standards.
- Enhance communication skills by preparing and disseminating internal and external publications for globally recognized WASH international days, utilizing design software for layout, and drafting communications material.
- Identify opportunities to contribute with comparative advantage to strengthen the overall operations of the WASH team by exploring with colleagues about ways to assist, applying personal skills against needs and shortcomings in the team, and learning new skills that are needed.

Required Qualifications and Experience:

Education

- Relevant University degree in Water and Sanitation Science, Civil Engineering, , Mechanical Engineering, Environmental Technology and Engineering, Geology, Public Health or a related field from an accredited academic institution.

Experience

- Previous experience in the implementation of WASH related projects is desirable.
- Previous experience in Humanitarian supply chain is desirable.
- Proven ability to produce quality work accurately and concisely according to set deadlines.
- Practical experience of multi-tasking, prioritizing and working independently.
- Proven ability to visualize complex information.
- Demonstrated understanding of different data collection methodologies.
- Strong ability to analyse statistical information.

Skills

- Computer literacy including Microsoft Suite. Knowledge of Adobe package an advantage.
- Excellent organizational skills including time management.
- Excellent communication skills.
- Ability to work effectively and harmoniously in a team of colleagues of varied cultural and professional backgrounds, and with limited supervision across multiple time zones.

Languages

IOM's official languages are English, French, and Spanish. All staff members are required to be fluent in one of the three languages.

For this position, fluency in English is required (oral and written). Working knowledge of another official UN language (Arabic, Chinese, French, Russian, and Spanish) is an advantage.

Proficiency of language(s) required will be specifically evaluated during the selection process, which may include written and/or oral assessments.

Note

Eligibility and Selection

In general, the Internship Programme aims at attracting talented students and graduates who:

- a) have a specific interest in, or whose studies have covered, areas relevant to IOM programmes and activities;
- b) are holding a scholarship for internship placements in international organizations and/or for whom internship is required to complete their studies; or
- c) are sponsored by governmental/non governmental institutions and/or academia to work in specific areas relevant to both IOM and the sponsor.
- d) are either enrolled in the final academic year of a first university degree programme (minimum Bachelor's level or equivalent) or have graduated in the last 12 months.
- e) are at least 20 years old.

- Only shortlisted candidates will be contacted, and additional enquiries will only be addressed if the candidate is shortlisted.
- Depending on experience and location, IOM provides a small monthly stipend to help offset costs.
- Please consider the cost of living in Geneva prior to applying.

¹ Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

Required Competencies:

The successful candidate is expected to demonstrate the following values and competencies:

Values

- **Inclusion and respect for diversity:** Respects and promotes individual and cultural differences. Encourages diversity and inclusion.
- **Integrity and transparency:** Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.
- **Courage:** Demonstrates willingness to take a stand on issues of importance.
- **Empathy:** Shows compassion for others, makes people feel safe, respected and fairly treated.

Core Competencies – behavioural indicators

- **Teamwork:** Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- **Delivering results:** Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** Continuously seeks to learn, share knowledge and innovate.
- **Accountability:** Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.
- **Communication:** Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

IOM's competency framework can be found at this link.

https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf

Competencies will be assessed during a competency-based interview.

Other:

The appointment is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and background verification and security clearances. Subject to certain exemptions, vaccination against COVID-19 will in principle be required for individuals hired on or after 15 November 2021. This will be verified as part of the medical clearance process.

No late applications will be accepted.

How to apply:

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 10 July 2024 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: www.iom.int/recruitment

Posting period:

From 27.06.2024 to 10.07.2024

No Fees:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

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