

BORDA South Africa: Project Manager

Overview

BORDA e.V. (Bremen Overseas Research & Development Association) is a renowned NGO focusing on comprehensive decentralised sanitation solutions. For over four decades, our innovative solutions have positively impacted communities and set unparalleled standards in over 20 countries globally. We are committed to contributing significantly to the 2030 Agenda for Sustainable Development.

We are seeking a Project Manager for BORDA South Africa, who will play a crucial role in promoting BORDA's mission in the region. This includes assisting South African municipalities in establishing decentralized sanitation initiatives and advocating for integrated sanitation solutions in peri-urban and urban areas.

Requirements for the position:

- Strong leadership, project management, presentation, and networking abilities
- Minimum Bachelor's degree (Master's preferred) in civil engineering, urban planning, environmental studies, development studies, or a relevant field. Added qualifications in communications, facilitation, business development, and/or international relations are desirable.
- A minimum of 3 years' experience in nonprofit management, project management, development, coordination, or similar roles, with comprehensive knowledge of the South African WASH sector.
- Excellent communication and interpersonal skills, and the ability to build and maintain effective relationships with team members, partners, external stakeholders, and allies.
- Solid technical background, with understanding or hands-on experience with WASH sector related projects.
- Proven sound judgement and the ability to mentor and guide junior staff members.
- Ability and willingness to travel regularly within South Africa and internationally.
- Fluency in spoken and written English. Proven success in cross-cultural communication.
- Flexible, highly motivated, and inspiring.
- Strong working knowledge of Microsoft Office.
- Prepares and monitors various project budgets.
- Must have the right to live and work in South Africa (South African citizens, permanent residents, or existing visa-holders only).

Responsibilities include:

- Managing and implementing the expanding BORDA South Africa projects, including overseeing finances and compliance with South African regulations and donor requirements, and strategic planning.

- Resource mobilization, maintaining donor relations, and timely reporting.
- Develop a detailed project plan to track progress.
- Establish and maintain relationships with partners and external stakeholders within the sector.
- Ensure and maintain comprehensive project documentation.
- Coordinating with BORDA headquarters in Bremen, BORDA Africa country offices, partner organisations, municipalities, research institutions, etc.
- Project development and management, particularly related to decentralised sanitation and capacity development.
- Coordinate and develop project scopes and objectives, involving all relevant stakeholders.

This is a full-time position based in Durban on a fixed-term contract basis. To apply, send your CV and cover letter to Alvin Anderson (anderson@borda-africa.org) by 20th of September 2023, 5:00 PM.