



# COLORADO WATER TRUST

## Water Transactions Coordinator

### **Organization**

Colorado Water Trust is the only statewide nonprofit solely dedicated to restoring water to Colorado's rivers. By working within Colorado's water law system, we take the tools that were created to withdraw water from rivers and instead use them to do the opposite: return water to rivers with low flows or no flows at all. Together with our diverse partners throughout the state, we are restoring habitat for fish and other wildlife, improving local economic opportunities, and, where lost, returning to Colorado's landscape the beauty of a flowing river. Since our inception in 2001, we have restored over 20 billion gallons of water to 600 miles of Colorado's rivers and streams. We have staff strategically located both on the Front Range and across the state. Colorado Water Trust has a committed and knowledgeable board of directors and staff with exceptional expertise, talent and motivation as well as a passion for our mission. Internally, we promote a collaborative and supportive work environment, innovative ideas, flexibility, respect, and work-life balance. To learn more about our current programs, priorities, and our team, please visit [ColoradoWaterTrust.org](http://ColoradoWaterTrust.org).

### **Position Summary**

The Water Transactions Coordinator will evaluate, develop, implement, and steward flow restoration projects throughout Colorado using collaborative, voluntary, market-based approaches. They will work in a team environment under the direction of the Executive Director, with a self-starting and entrepreneurial ethos. The ideal candidate will share our passion for Western water and healthy rivers, be adept at innovative thinking to advance Colorado Water Trust's goals, have excellent communication and interpersonal skills, in addition to technical skills. The right person for this role will be comfortable communicating complex technical information to a variety of audiences, and be persistent despite occasionally skeptical audiences and challenging, long-term projects.

### **Essential Duties**

- Conducts technical evaluation of potential projects, including water availability analysis, water rights due diligence, historical consumptive use and stream depletion analyses, and analysis of streamflow needs to support healthy aquatic habitats.
- Conducts site visits to support the development, implementation, and stewardship of streamflow restoration projects across the state.
- Represents the Water Trust in front of agricultural interests, water users, nonprofit groups, watershed groups, and state and federal agencies.
- Supports stewardship of Colorado Water Trust's existing projects, including monitoring climate conditions and project water use, guiding project implementation and operations, and reporting project impacts.
- Develops and maintains relationships throughout the water community, based on integrity, confidentiality, and mutual understanding.
- Prepares technical memos, reports, grant reports, and presentations.
- Contributes web content, newsletters, blogs, and other project-related communications.
- Participates in general organization fundraising efforts, such as with events and thank you cards.

*Just Add Water.*



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## **Minimum Qualifications**

- Bachelors or higher degree or equivalent experience in agricultural or water resources engineering, natural resources, environmental or physical sciences, law, or a closely related field.
- 2-5 years' experience (including graduate work if relevant), with strong interest in western water rights, conservation, and water issues in the west.
- Proficient in Microsoft Office Suite, including Excel, Word, PowerPoint.
- Passionate belief in the mission of Colorado Water Trust.
- High degree of integrity, professionalism, and attention to detail.
- Excellent written and verbal communication skills.
- Ability to work both independently and as part of a team.
- Ability to effectively balance multiple competing projects and issues.
- Strong interpersonal skills and ability to establish and maintain effective relationships over time.
- Valid driver's license and ability to travel extensively throughout Colorado.

## **Additional Preferred Skills**

- Proficiency in ArcGIS.
- Experience with grant applications.
- Willing to exceed expectations to get the job done.
- Sense of humor.

## **Compensation**

This is a full-time, 40-hour per week, exempt position, with a salary range of \$70,000-75,000. Colorado Water Trust offers a competitive benefits package including a comprehensive insurance package that includes health insurance, long- and short-term disability, life, vision, and dental; an FSA; unlimited paid time off; other need-based leave; and a retirement fund with employer contributions.

## **Application Procedure**

Please submit a resume, cover letter, and three references by May 20, 2023, via email to Tony LaGreca at [tlagreca@coloradowatertrust.org](mailto:tlagreca@coloradowatertrust.org) with "Water Transaction Position" in the email subject line. No calls or drop-ins, please.

## **Location**

Colorado Water Trust works statewide. We meet frequently in our shared office space in Boulder, Colorado, but most employees spend a large percentage of their time working virtually.

*Colorado Water Trust is an equal employment opportunity (EEO) employer.*

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