



Job Announcement

WASH Officer- Taunggyi Township, Southern Shan State

Date: 21st March 2023

Relief International is a leading nonprofit organization working in 18 countries to relieve poverty, ensure well-being and advance dignity. We specialize in fragile settings, responding to natural disasters, humanitarian crises and chronic poverty.

Relief International combines humanitarian and development approaches to provide immediate services while laying the groundwork for long-term impact. Our signature approach — which we call the RI Way—emphasizes local participation, an integration of services, strategic partnerships and a focus on civic skills. In this way, we empower communities to find, design and implement the solutions that work best for them.

Relief International includes the four corporate members of the RI Alliance: RI-US, RI-UK, MRCA/RI-France and RI-Europe. Under our alliance agreement, we operate as a single, shared management structure. In addition, RI has country offices registered as affiliates of one of the alliance members in an additional 18 countries.

Job Title:	WASH Officer
Number of Position:	1
Based Location:	Taunggyi Township, Southern Shan State with frequent field travels
Report To:	Programme Coordinator
Dead Line:	4th April 2023
Benefit and Allowance:	Competitive salary, Health benefit, Hospitalization Insurance including Outpatient benefit, Hardship allowance, Communication Allowance, Transportation allowance, leaves.
Application Process:	Interested candidate need to submit the CV and cover letter, three referee check person from direct supervisor, fill in and RI application form in this link and send to Relief International at hrrmm@ri.org quoting “WASH Officer, Taunggyi Township, Southern Shan State” in the subject line.

Overall Objectives (scope)

Under the direct supervision of Programme Coordinator, WASH Officer is responsible to oversee day to day implementation of WASH programme in Shan and ensure to provide technical assistance and strengthening of programme implementers.

Main purpose of the role

- Provide technical support and guidance for the implementation of WASH activities as it relates to Water, Sanitation and Hygiene with focus on the vulnerable community
- Provide technical input to programme designs, conduct rapid needs assessments and analysis together with team and programme implementers
- Responsible to provide WASH related training and capacity building with team, programme implementers and beneficiaries in targeted areas.

- Responsible for strengthening of WASH needs of the vulnerable community, including conduct hygiene promotion session, provision of hygiene kits and menstrual hygiene management for girls and women, waste/ garbage collection points
- Supervise and monitoring of program implementation with the support from the respective departments.
- Organize meetings with key stakeholders and workshops for them according to their needs, address WASH challenges and planning
- Responsible for distribution plan as per develop SOP and lead the team as well as close collaboration with programme implementers
- Monitor hygiene in the respective vulnerable community, including temporary latrine, water supply and bathing space where RI work to be sure in application of core principles related to hygiene
- Identify key community members, health workers and volunteers to implement WASH activities to spread WASH related messages through the vulnerable population and forming of working groups
- Lead on community mobilization and sensitization to participate in projects including provide feedback on response activities and post-distribution monitoring
- Representative of Relief International for networking and coordination with through good coordination and collaboration with relevant township stakeholders, other implementing agencies, community-based organizations, and community based associations from targeted areas
- Prepare, develop timely and detailed monthly work plan of programme activities
- Working together with MEAL team on monitoring and evaluation of the activities and analysis
- Responsible for reporting and activities planning according to reporting guideline
- Perform any other related duties assigned by supervisor

Person Specification

- Bachelor degree preferably in social sciences, development studies or support related field is required
- Minimum 3 years of working experience in INGO field
- Experience in WASH on unstable setting is an added advantage.
- Strong understanding on humanitarian principle, emergency response programme and risk management
- Previous experience working in emergency projects in complex and volatile contexts.
- Experience on conflict sensitive programming & do no harm principle
- Excellent communicative skills, fluency in both written and spoken English
- Good reporting & analytical skills
- Knowledge of the local context and local dynamics is an advantage
- Able to work independently, creatively and manage multiple tasks
- Ability to work under stressful conditions
- Willingness to travel hard to reach, remote , vulnerable and conflicted affected areas as requirement of programme

Only shortlisted candidates will be notified.

RI values:

We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value: Inclusiveness, Transparency and Accountability, Agility and Innovation, Collaboration, Sustainability.

RI Equal Opportunities:

Relief International is an equal opportunities employer. We welcome applications from all qualified candidates regardless of race, ethnic origin, religion, age, gender, sexual orientation or disability. In an effort to improve the gender balance within the organization, qualified female candidates are strongly encouraged to apply.

RI Accountability, Equity and Inclusion

Relief International values accountability, equity and inclusion in all aspects of program and project activities, and fully respects “Do No Harm” principles. Its staff is committed to ensuring the non-discrimination of marginalized groups in the management and allocation of resources, and fostering local participation, accountability, integration of services and strategic partnerships.

RI Protection for Sexual Exploitation and Abuse

All applicants must be aware of the six core principles of PSEA. Applicants need to be cleared for sexual exploitation/harassment and abuse in previous jobs. If RI found that the applicant has those types of cases, he/she will be subjected to the termination of the employment contract even after successfully selected.