

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

CONSULTANT SERVICES – INDIVIDUAL SELECTION

Thailand

Climate Adaptation and Resilience (CARE) for South Asia Project

Grant No.: IDA-D6210

Consultant Title: Junior Research Associate

Reference No. TH-ADPC -344431-CS-INDV

1. This Request for Expressions of Interest follows the general procurement notice for this project that appeared in *Development Business*, published on April 21, 2020.
2. The Asian Disaster Preparedness Center (ADPC) has received financing from the World Bank toward the cost of the Climate Adaptation and Resilience (CARE) for South Asia, and intends to apply part of the proceeds of this financing to payments under the contract for Junior Research Associate.
3. The duties and responsibilities of the Consultant are elaborated in the attached Terms of Reference.
4. The Asian Disaster Preparedness Center (ADPC) now invites eligible individual consultants to indicate their interest in providing the Services. Interested individual consultants must provide information demonstrating that they have the required qualifications and relevant experiences to perform the Services (CV with academic background, experience in similar assignment, knowledge of local conditions (if any) etc.) Consultants may be invited for interviewing, if necessary. The minimum qualification and experience requirements include:
 - 4.1 A Master's degree in Social Sciences or other relevant discipline;
 - 4.2 A minimum of 2-3 years of experience in conducting research and analytical work in similar role is required;
 - 4.3 Knowledge of international and national Climate Changes Acts, Policies and Frameworks such as the Pakistan's Intended National Determined Contribution (PAK-INDC), would be an advantage;
 - 4.4 Proven record of strong research and analytical skills are required.

More details in the TOR.

5. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, revised November 2017 and August 2018 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
6. Interested individual consultants may obtain further information at the address given below during 09.00 to 16.00 hours, Bangkok time.
7. Expressions of interest must be delivered to the address below (in person, by mail, by fax, or by e-mail) by 23.59 hours ICT/BKK Time) no later than **April 4, 2023**.

The Asian Disaster Preparedness Center
Attn: Dr. Saswata Sanyal, Project Manager
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procurement.care@adpc.net.

POSITION DESCRIPTION

ADPC Position: Consultant (National) Functional Title: Junior Research Associate Reference No.: TH-ADPC-344431-CS-INDV	Supporting Project: CARE South Asia (Component 2)
Duty Station: Islamabad, Pakistan	Duration of Contract: 1 year

A. About Asian Disaster Preparedness Center (ADPC):

ADPC is an autonomous international organization with a vision to reducing disaster and climate risk impacts on communities and countries in Asia and the Pacific region by working with governments, development partners, international organizations, NGOs, civil society, private sector, media, and other key stakeholders.

Established in 1986 as a technical capacity-building center, ADPC has grown and diversified its expertise across social and physical sciences to support sustainable solutions for risk reduction across a broad range of specialist areas. ADPC has over 100 staff from 19 different nationalities and a wide range of professional expertise - from atmospheric scientists to social scientists with experiences from all levels of engagement typically required for Disaster Risk Reduction (DRR) and Climate Resilience (CR) in an effective manner. ADPC is a competent regional resource center and has seven thematic departments: ADPC Academy, Risk Governance, Climate Resilience, Urban Resilience, Health Risk Management, Preparedness for Response and Recovery, Geospatial Information. These are supported by Finance, Human Resources and Administration, and Strategic Planning departments. In addition to the departments, ADPC works on three cross-cutting themes: Gender and Diversity, Poverty and Livelihoods, and Regional and Transboundary Cooperation through permanent working committees.

ADPC Strategy 2020 guides the organization in providing comprehensive risk reduction support to countries and communities in Asia and the Pacific. ADPC recognizes the importance of examining the linkages between disaster risk management, poverty reduction, gender equality, sustainability, rights-based approaches, climate change and regional cooperation. For details, please refer to ADPC website at <http://www.adpc.net/>

B. Background:

Disasters take a huge toll on the development agenda of South Asian countries. Between 2000 and 2017, disasters in South Asia incurred estimated damages of US\$ 149.27 billion. Public expenditure is under stress by the repeated need to reallocate capital budgets away from long term development planning and towards reconstruction activities in post-disaster environments. For example, since 2005, Pakistan has suffered losses on the order of US\$ 16 billion due to natural disasters. In Bangladesh, the 2007 Cyclone Sidr resulted in damages

and losses of US\$1.7 billion or 2.6 percent of GDP.

To increase resilience and achieve climate commitments, there is a need for a transformational shift toward policies and institutions that enable climate-resilient investments. Investing in more resilient infrastructure is both profitable and urgent as disruptions are extremely costly for governments, households and the private sector and large ongoing investments in infrastructure assets will have long-lasting repercussions as poor maintenance and natural disasters result in a vulnerable stock.

With financial support from the World Bank Group, ADPC is implementing a five-year (2020-2025) project, titled "Climate Adaptation and Resilience Project (CARE) for South Asia". The project aims to create an enabling environment for climate resilience policies and investments across South Asia. This objective will be achieved through enhanced regional cooperation and knowledge exchange for climate resilience and adaptation and mainstreaming of resilience and adaptation in national policies, plans, and investments.

In this setting, services of a firm are required to assist ADPC in performing technical review of project outputs, copyediting various documents including but not limited to technical reports, operational documents, communication materials, and information packs, etc.

Accordingly, a qualified and motivated Junior Research Associate will be required to support in reviewing relevant literature and frameworks, coordinate with the Ministry of Planning, Development and Special Initiatives (MoPDSI) on a day-to-day basis for the implementation of tasks under component 2, and maintaining a close coordination with the CARE project country team assigned to work with MoPDSI. S/he will be selected on a competitive basis following the World Bank Procurement Regulations.

C. Statement of Intent

The Junior Research Associate will play a supporting role in the program's presence in Pakistan to ensure research and coordination support to MoPDSI.

The position will be based in Islamabad, Pakistan.

Note:

It is not the intent of this Terms of Reference to cover every aspect of the position requirements, rather to highlight the most important areas of personal and joint responsibilities.

D. Duties and Responsibilities

The Junior Research Associate shall provide the following inputs:

- Assist in undertaking research and desk review of national policies related to climate change, agriculture, water and irrigation to support in development of climate

resilient frameworks in planning and financing linked to the CARE for South Asia project activities;

- Maintain strong liaison with project leadership and focal person (s) at MoPDSI in coordinating and implementing the technical project activities;
- Provide support in preparing drafts for essential content for example meeting minutes and reports of national workshops and seminars, etc.;
- Perform other relevant tasks as assigned by the supervisor.

E. Qualifications

- A Master's degree in Social Sciences or other relevant discipline;
- A minimum of 2-3 years of experience in conducting research and analytical work in similar role is required;
- Knowledge of international and national Climate Change Acts, Policies and Frameworks such as the Pakistan's Intended Nationally Determined Contribution (PAK-INDC), would be an advantage;
- Proven record of strong research and analytical skills are required;
- Excellent verbal and written communication skills;
- Cross cultural awareness and ability to work amongst a diverse group of staff, and partners;
- Required computer proficiencies: Word, Excel, PowerPoint, Microsoft Teams.

F. Reporting Relationships

The Junior Research Associate will report to the Project Director and work in close coordination with the Project Coordinator in Country.

G. Contract Duration

The contract duration will be for 1 year.

H. Selection Method

The consultant will be selected in accordance with ADPC's recruitment process and in compliance with the World Bank Procurement Regulations.

How to apply: Interested Candidates can submit Expression of Interest (EOI) by completing ADPC application form, (downloadable from www.adpc.net), resume, copy of degrees/certificate(s) together with a cover letter, to: procurement.care@adpc.net. to the attention of Dr. Saswata Sanyal, Project Manager.

Female candidates are especially encouraged to apply.

ADPC encourage diversity in its workplace and support an inclusive work environment.