

Vermont Housing & Conservation Board Job Opening

POSITION: Clean Water Program Director

Position Summary:

The Clean Water Program Director will oversee the Vermont Housing & Conservation Board's (VHCB) role as the Clean Water Service Provider for the Lake Memphremagog watershed basin and VHCB's statewide investments in clean water and watershed health. This is a full-time (40 hr/week) position based out of VHCB's Montpelier office with periodic travel to meetings and project locations in the Memphremagog watershed and around Vermont. Some remote work may be possible. This is a self-directed position with tremendous potential to grow the scope and impact of our programs.

Primary responsibilities of the position are leading VHCB's Clean Water Service Provider program in the Memphremagog Basin, administration of clean water capital investments and supporting VHCB's land conservation and Farm & Forest Viability programs in achieving water quality goals.

Key Qualifications:

- Program oversight experience including project management, grants and data tracking, fiscal analysis and reporting on performance measures to meet program goals
- Ability to work independently and as a member of a team
- collaborate effectively with partners, and engage in public outreach through multiple modes of communication
- Prior experience in water resource protection and enhancement, experience with state or federal program compliance, and the ability to identify needs and build capacity to achieve programmatic goals
- Knowledgeable about the role of non-profit organizations and public entities in addressing environmental issues, as well as an appreciation for the value of long term conservation outcomes
- Excellent communication and problem-solving skills
- Ability to assess and implement process improvements
- This position requires some travel. A valid driver's license and the ability to attend meetings and site visits in the Northeast Kingdom is necessary.
- A commitment to Vermont Housing and Conservation Board's broad mission and to diversity, equity, inclusion and justice.

Compensation: \$64,000-\$70,500, commensurate with experience. Comprehensive benefits package included.

Apply: VHCB is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status, or any other category legally protected by federal or state law. VHCB encourages applications from all individuals who will contribute to the diversity and excellence of the organization.

To apply, please send your cover letter and resume to jobs@vhcb.org.
Position will remain open until filled.