

## Consultancy

### Experienced ToT Trainer to support the implementation of the German WASH Network “WASH in Emergencies - Training of Online-Trainers”

<b>Time frame:</b>	December 2022 – January 2023
<b>Date of Training:</b>	11.01. – 18.01.2023
<b>Duration:</b>	Preparation: up to 2,5 days Training: 5,5 days Follow Up: up to 1 day
<b>Duty Station:</b>	Preparation: Home-based Training: Berlin (preferred option) or home-based virtual participation
<b>Supervision &amp; Reporting to:</b>	The consultant will report to the responsible project coordinator of the German Toilet Organization.

#### Background and justification

This course aims to prepare WASH (Water, Sanitation, Hygiene) practitioners from the regions Asia, Africa and MENA to facilitate high quality virtual training offers, thereby enabling enhanced and localized regional capacity building, knowledge sharing, peer-to-peer learning, and networking. The training is part of a strategic portfolio of activities developed and carried out in close cooperation between the German WASH Network and the German Federal Foreign Office to respond to the growing demand for qualified humanitarian WASH capacities in the three regions. The highly interactive training includes advanced training on conceptualising, planning and conducting trainings, coaching on effective strategies for engaging adult learners, and practice in training others, including supervision and feedback.

#### Target audience

The training targets 18 advanced practitioners who have participated in the Regional WASH in Emergencies Workshops and trainings of the German WASH Network. Fluent English is a precondition for participating in the training.

#### Objective

Support the implementation of the “WASH in Emergencies - Training of Online-Trainers”

#### Tasks and duties

1. 1-2 virtual briefing meetings and 1/2 day of preparation with co-facilitators on Jan 11
2. Design, prepare and deliver 4x lectures / sessions on specific ToT topics (including documentation and session plan)
3. Co-facilitate the 5,5-day training events incl.
  - Timely and professional activities and breaks
  - Ensuring consistency of messages by the facilitation team for the course
  - Support and advise participants in the preparation of own practice sessions, and provide constructive feedback
4. Debriefing with Co-facilitators (1/2 day, after the course)
5. Draft short training report

### **Remuneration and payment schedule**

Remuneration will be made deliverable-based:

- 50 % at the signature of the contract
- 50 % on completion of the training.

**Please note:** Potential travel expenses to Berlin (flights, transfer, accommodation) and other direct costs (e.g. materials) related to the assignment are only reimbursable against original receipts if they have been approved by GTO in advance.

### **Qualification and Expertise**

- A minimum of a postgraduate degree in a related area
- A minimum of 5 years of experience in facilitating high quality training workshops, particularly training of trainers
- Proven and extensive experience in developing and delivering virtual training formats, including working with collaborative online training tools (please mention)
- Substantial knowledge and experience in capacity building: adult learning methodological approaches and tools, strong skills in facilitation; designing training curricula and materials; and evaluating training impact
- Good knowledge and understanding of current good practices with regard to WASH
- Multidisciplinary skills and the ability to communicate effectively (in English, oral and written form) to people with varying technical knowledge/skills and from different educational and cultural backgrounds
- Ability to work both independently and as part of a team

### **The offer should consist of the following:**

- Cover letter / technical offer, incl. a summary of training record and experience with similar tasks
- Financial offer with budget according to the schedule (incl. daily rate and total)
- CV

➔ Interested candidates are requested to submit their expression of interest by December 28, 2022 to Johannes Rück and Dr. Oliver Hoffmann

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If you have any questions regarding the training and the content please contact Dr. Oliver Hoffmann.