

PO Box 7643  
Bewdley  
DY12 9BL  
Tel 01299 403055/101  
[www.nationalfloodforum.org.uk](http://www.nationalfloodforum.org.uk)  
[info@floodforum.org.uk](mailto:info@floodforum.org.uk)



## ENGAGEMENT OFFICER

**Number of jobs** 1  
**Region** Berkshire  
**City/Town** Slough  
**Post Type** Permanent  
**Working Pattern** Full Time – 37.5 hours per week.  
**Role Type** Operational delivery  
**Salary Range** £21,000 – £25,000  
**Security checks** DBS check required

### Additional information

- This position is home based but with extensive travel within the Berkshire area and can involve travel across England & Wales
- [A full driving licence and access to a car is essential for the role](#)
- The role requires time flexibility including evening and occasional weekend work
- DBS check and references will be obtained.

Commented [TG1]: Is that the case for Slough?

### Job description

An Engagement Officer for the National Flood Forum (NFF) is a diverse and rewarding job role involving working with communities at risk of flooding to give them a voice in the future of their flood risk. It also includes working with Flood Risk Management teams in the Environment Agency, County & Local Councils, Water Companies & other potential partners.

### Key skills required are:

- verbal & written communication at all levels (grassroots & professional bodies)
- personal strengths i.e., warm, approachable, patient & genuinely compassionate
- listening skills
- confidence and enthusiasm
- self-motivation and proactive
- being a team player

### About The National Flood Forum

The National Flood Forum is a charitable organisation that puts flooded people at the heart of their policies and the work they strive to achieve. We are the only organisation dedicated to issues around flooding. We give support to people at risk before, during and after flood catastrophes and work to achieve a voice for those at the grassroots of flood risk. Exceptional time is given to engagement to create lasting relationships for those that need to reduce their flood risk. Support to those at flood risk is an everyday work expectation and we also provide bespoke services as tools to extend this support.

- *Engagement* – Flood Action Groups (a bespoke NFF initiative now identified internationally) – Networks – bringing people together, communities & professional bodies.
- *Flood recovery* – Going into the heart of a flooded communities to support & guide people through a plethora of issues that they face.
- *Flood exhibitions* – of resilience and resistance advice and information
- *Insurance* – advice & information
- *A Helpline* – a guiding, supporting, listening service

## TO APPLY

For further details about the role or informal discussion please contact Amanda Davies [amanda.davies@floodforum.org.uk](mailto:amanda.davies@floodforum.org.uk) or 07734 899708

To apply please send

- Your CV (maximum 2 sides)
- Supporting statement (maximum 1 side) demonstrating how you meet the requirements and why working for the National Flood Forum appeals to you.
- Please also complete the Equal Opportunities form via this link <https://forms.gle/cfddnXxAEze7UcH26>

Please tell us how you heard about this position on your application.

Send to Jean Timmins, [jean.timmins@floodforum.org.uk](mailto:jean.timmins@floodforum.org.uk)

or post: National Flood Forum, PO Box 7643, Bewdley, Worcestershire, DY12 9BL

**Closing date for applications is 31<sup>st</sup> December 2022.**