

REQUEST FOR PROPOSALS: Technical Support to Peru's climate finance monitoring, reporting, and verification (MRV) system

SUMMARY OF PROCUREMENT

WRI intends to award a *fixed-price* type contract for updating Peru's public climate finance monitoring, reporting, and verification (MRV) system and providing technical assistance regarding the overall climate finance system in Peru. The results of this consultancy will contribute to strengthening Peru's transparency framework within the Paris Agreement to monitor the implementation of their Nationally Determined Contributions (NDCs). The work is expected to take place from June 2022 to December 2022.

About the World Resources Institute

Founded in 1982, The World Resources Institute (WRI) is a global environmental think tank that goes beyond research to put ideas into action. We work with governments, companies, and civil society to build solutions to urgent environmental challenges. WRI's transformative ideas protect the earth and promote development because sustainability is essential to meeting human needs and fulfilling human aspirations in the future.

About the Project

Peru has been developing strategic instruments for the integrated management of climate change, such as the Framework Law on Climate Change and the National Adaptation Plan, and recently submitted their enhanced NDCs. The Ministry of Economy and Finance (MEF) and the Ministry of the Environment (MINAM) have been working in a coordinated manner on different initiatives that contribute to the strategic management of climate finance at a national level. For example, both ministries signed an Intersectoral Agreement to coordinate the functions related to the National Designated Authority (NDA) to the Green Climate Fund (GCF). This allowed the development of the first domestic climate finance MRV system and the first Country Programme to the GCF. In this context, WRI will be supporting both Ministries to continue developing products related to climate finance that allow efficient use of resources, expand access to financing, and allow the implementation of the NDCs, to enhance Peru's capacities related to climate finance.

SCOPE OF WORK AND OUTPUTS/DELIVERABLES

Scope of Work

The consultant will:

- Carry out a diagnosis of the scope and limitations of the Financial Administrative Information System (SIAF) platform in collecting climate financing flows from public resources and suggest potential improvements to be made on the platform.
- Review all domestic adaptation, mitigation and cross-cutting climate finance-related activities in the SIAF and in the climate change classifier – SIAF and recommend updates to how they are classified, based on a proposed methodology.
- Analyze the attribution of activities directly and indirectly related to climate change (adaptation, mitigation and cross-cutting). Evaluate whether the proportion that is considered to be climate-related is appropriate and propose changes if necessary.
- Evaluate the platform according to the information requirements of the reporting obligations of Peruvian regulations and the United Nations Framework Convention on Climate Change (UNFCCC).

Deliverables

The following deliverables are expected outputs to be produced under this consultancy (digital versions only in PDF and word). All deliverables must be in Spanish.

1. An agreed work plan/timeline for completion of the consultancy, including a description of data collection strategy and methods.

2. A draft report of the scope and limitations of the SIAF platform to collect climate finance flows from public resources, and potential improvements to be made on the platform. The report will also include the analysis of the attribution of activities directly and indirectly related to climate change (adaptation, mitigation and cross-cutting), and the evaluation of the platform to fulfill information requirements under Peruvian regulations and the UNFCCC.
3. A draft report including an assessment of all activities included in the SIAF and identifying the ones that contribute to climate change adaptation and mitigation in order to update the “Climate Change Mitigation and Adaptation Expenditure Consultation” within SIAF, which can be found in the following link <https://apps5.mineco.gob.pe/cambioclimatico/Navegador/default.aspx>. The draft report shall include an excel table with the adaptation and mitigation activities identified by the consultant and the methodology and/or criteria applied for the activities’ classification, and a presentation.
4. A final report including the scope and limitations of the SIAF platform, the analysis of the attribution of activities, the evaluation of the platform to fulfill information requirements, and an assessment of all activities included in the SIAF. This includes identifying those activities that contribute to climate change adaptation and mitigation in order to update the “Climate Change Mitigation and Adaptation Expenditure Consultation” within SIAF, which can be found in the following link <https://apps5.mineco.gob.pe/cambioclimatico/Navegador/default.aspx>. The final report shall include an excel table with the adaptation and mitigation activities identified by the consultant and the methodology and/or criteria applied for the activities’ classification, and a presentation.

The consultant may suggest the methodology and information they consider appropriate for conducting the consultancy project to achieve a high level of precision in identifying climate change adaptation and mitigation activities within the SIAF.

TIMING

The consultancy will last seven (07) months

Start Date: June 1st 2022 / **End Date:** December 9th 2022

In order to start the consultancy project, the selected consultant or consultancy firm will receive a confirmation letter from WRI by May 13th indicating the required information for developing the contract. The contract will be available for signature upon approval of the agreed work plan.

Deliverables	Submission due date
1. Work plan and presentation	June 6 th 2022
2. Draft report as described in deliverable N°2	July 6 th 2022
3. Draft report as described in deliverable N°3 and presentation	August 26 th 2022
4. Final report as described in deliverable N°4 and presentation	October 14 th 2022

Weekly updates and coordination meetings will be developed with WRI and the Ministry of Environment. Payment will be made by WRI and deliverables will be validated and approved by WRI and Peru’s Ministry of Environment.

BUDGET

Please note that WRI is an IRS-registered 501(c)3, tax-exempt organization. WRI is not VAT exempt. All prices or quotes should include VAT and tax, as applicable.

The maximum budget for the technical support described in this RFP will be around US\$ 30, 000 (thirty thousand dollars).

Fee structure and payment due dates

Deliverables	Proportional payment	Payment due date
1. Work plan and presentation	10% (1 st installment)	One month after contract signature
2. Draft Report as described in deliverable N°2	15% (2 nd installment)	
3. Draft report as described in deliverable N°3 and presentation	35% (3 rd installment)	One month after presenting and upon written feedback from WRI
4. Final report as described in deliverable N°4 and presentation	40% (Final installment)	

GUIDELINES FOR PROPOSAL SUBMISSION

Proposal content

Prospective consultants should submit the proposal in Spanish (English translations optional). Technical and financial proposals should include the following sections:

1. A cover letter, explaining their ability to deliver the consultancy products (maximum 1000 words).
2. High-level plan with clear steps for completing the consultancy.
3. Resume.
4. A budget proposal. The budget proposal should include hourly rates and include costs before and after taxes (which will be the responsibility of consultants). All costs should be in US Dollars.

If necessary, an interview with the Senior Expert/ manager of the project will be organized to discuss the main points of the technical and financial proposal.

Expression of Interest, Deadline for Questions, and Proposal

All expressions of interest and questions about this RFP must be received via email to the contact below by **Friday, April 22nd, 2022 at 17:00 (05:00 p.m.) Peru's time**. Answers to the questions will be shared with all parties who have asked questions or otherwise expressed interest by the given deadline.

Natalia Alayza
Finance Center - WRI
natalia.alayza@wri.org

All proposals must be sent by **Friday, April 29th, 2022 at 17:00 (5:00 p.m.) Peru's time** in electronic format to the same contacts listed above, indicating in the subject: "Consultancy project – Peru's Climate Finance Monitoring, Reporting, and Verification System".

EVALUATION AND SELECTION

Evaluation Criteria

The following elements will be the primary considerations in evaluating all proposals submitted in response to this RFP:

- Completion of all required elements.
- The extent to which the consultant's proposal fulfills WRI's stated requirements as set out in the RFP.
- Demonstrated expertise and experience with similar projects.
- The overall cost of the consultant's proposal.
- Debarment and sanctions – WRI will not consider proposals from consultants that are presently debarred by the U.S. government or named on any restricted parties' lists.
- Sustainability – WRI values sustainability and all other factors being equal, which will favor a proposal to perform the work.

The bidder offering the best overall value will be selected. For this procurement, price and non-price aspects are considered to be of approximately equal importance.

Desired qualification and experience of the consultant

- Degree in relevant fields (engineering, finance, and/or economics) and specialized experience in environment, climate change, climate finance, environmental economics, or environmental studies.
- With at least 8 years of total professional experience with at least 5 years related to climate finance.
- Experience with quantitative and qualitative databases, particularly SIAF (Peru's national finance administration system).
- Demonstrated knowledge of methodologies for monitoring public spending.
- Knowledge about adaptation and mitigation to climate change.
- Knowledge of the Peruvian and regional climate finance context.
- High level of writing and communication in English and Spanish, essential

Selection Process

No proposal development costs shall be charged to WRI / all expenses are to be borne by the bidders. WRI may award to the bidder offering best value without discussions. However, WRI reserves the right to seek bidder clarifications and to negotiate with those bidders deemed to be within a competitive range. Awarding of the contract resulting from this RFP will be dependent upon the suitability of proposals received and funds available.

WRI may, at its discretion and without explanation to the prospective consultants, choose to discontinue this RFP without obligation to such prospective consultants or make multiple awards under this RFP. Contracts will not be awarded to consultants debarred by the US government or named on restricted parties lists.

Contract Terms

WRI will negotiate contract terms upon selection. All contracts are subject to review by WRI's legal counsel, and a project will be awarded upon signing of an agreement or contract, which outlines -terms, scope, budget and other necessary items. Provisions of this RFP and the contents of the successful responses are considered available for inclusion in final contractual obligations.