

# VACANCY

## *Programme Officer*

**WIN is looking for a results-driven and motivated Programme Officer to join its small, diverse team in Berlin, Germany.**

The Water Integrity Network (WIN) is an NGO that researches the impact of corruption and poor integrity in the water sector and advocates for better governance with an international network of partners. We develop and promote tools for more Transparency, Accountability, Participation, and the introduction of Anti-corruption measures at all levels. We focus on capacity development and risk prevention in water sector programmes worldwide, with the aim of improving performance and equity to the benefit of all. [www.waterintegritynetwork.net](http://www.waterintegritynetwork.net).

## OVERVIEW

The Programme Officer will support coordination of activities with partners in Kenya, and project management in various countries. The Programme Officer will work closely with the Programme Manager and Programme Coordinators supporting partners worldwide to assess and address corruption risks in the water and sanitation sector, and strengthen networks on water integrity in countries, regions and programmes.

Project management skills and firsthand experience working with partners in developing or emerging market countries are essential, as is motivation to support partnerships and anti-corruption.

## THE POSITION

### Duties

- Support implementation of WIN's programme in Kenya in accordance with the global strategy and annual planning, including planning and coordination of advocacy, public oversight, research and capacity development activities with partners, procurement and coordination of consultants.
- Support other country programmes in project management tasks including contract management, monitoring, and reporting.
- Document stories and lessons learnt from the various country programmes.
- Support development of funding proposals.
- Support the development and implementation of projects with international partners.
- Support the organization of conferences, workshops, meetings, training courses, and other events.

### Status and contract

Full time position, one-year contract with a possibility of extension. Starting as soon as possible.

Location: WIN office, Berlin, Germany.

Remuneration: Depending upon experience, within WIN salary scale, grade II (programme officer). Relocation allowance according to WIN e.V. rules.

WIN e.V. is an equal opportunity employer.

## WHAT WE'RE LOOKING FOR

### Required skills and experience

- Masters degree or equivalent qualification/work experience in public policy, development studies, natural resource management or related discipline.
- A minimum of 2 years' working experience in the water and sanitation sector, anti-corruption or governance, preferably in a developing country.
- Proven project management skills.
- Fluency in English.
- Good knowledge of Microsoft Office

### Desirable skills and experience

- Experience working in international development cooperation.
- Experience working with multi-stakeholder partnerships.
- Working knowledge of French and/or Spanish.
- Experience in fundraising.

## TO APPLY

Qualified candidates are invited to submit via email a cover letter and CV, including contact information of reference persons, to: **recruitment@win-s.org**.

Deadline for applications is **February 16, 2020**.

Please note that only shortlisted candidates will be contacted.