

## Internship opportunity in Seoul, South Korea: Join ICLEI – Local Governments for Sustainability!

**Application deadline: 21 March 2017**

ICLEI - Local Governments for Sustainability is the world's leading association of cities and local governments dedicated to sustainable development. ICLEI is a powerful movement of 1,500 local governments in 86 countries that promotes local action for global sustainability and supports cities to become sustainable, resilient, resource-efficient, biodiverse, low-carbon; to build a smart infrastructure; and to develop an inclusive, green urban economy. It has 15 offices servicing its members and 6 thematic centers globally, while ICLEI East Asia Secretariat is based in Seoul, South Korea.

We are offering a

### **Post-graduate Internship, Urban Program**

This position is based on projects and services, and will be supervised by the responsible Line manager and/or Officer as well as the Regional Director.

#### **Tasks**

- Mainly support the development of the organization's air quality program, including aspects of research, newsletters, program events, case studies, etc.
- Assist the design and development of urban programs targeting East Asian cities, especially on low-carbon city and resilient city
- Support the organization and implementation of projects and events
- Translation of various materials like website, newsletter, ICLEI case studies, etc.

*\* ICLEI 10 Urban agendas: Sustainable City; Low-carbon City; Resource-efficient and Productive City; Resilient City; BiodiverCity; Smart City; EcoMobile City; Happy, Healthy, and Inclusive Communities; Sustainable Local Economy and Procurement; Sustainable City-Region Cooperation*

#### **Requirements**

- Degree in environmental studies, urban development, political sciences, international relations, or another subject relevant to the position
- Excellent command of English and one language among Chinese, Japanese and Mongolian
- Experience or familiarity in the areas of air quality, environmental science, climate change or other similar fields.
- Ideally with experience on research activities, basic website management and/or event management
- Organized working style, creative and pro-active attitude, and excellent communication skills

#### **Terms and conditions**

- The internship position is available immediately at the ICLEI East Asia Secretariat in Seoul, South Korea. The initial duration will be 6 months with the option of extension.
- Workings hours: 40 hours per week; 10 days of paid leave for 6 months.
- Working languages: English and East Asian language(Chinese, Korean, Mongolian)
- ICLEI offers interns a cost compensation of 1.4 Million Korean Won per month, tax and social insurance fees to be deducted.
- Applicants must be eligible to obtain the appropriate work permit for the Republic of Korea prior to the start of the position.
- Start date: immediately

## **Application**

Please submit your job application (reference in subject line: "Urban Program Internship") to [jobs.seoul@iclei.org](mailto:jobs.seoul@iclei.org) including:

- Letter of motivation and CV (max 2 pages)
- Indication of citizenship