

**REQUEST FOR EXPRESSIONS OF INTEREST
FOR A CONSULTANT**

AFRICAN DEVELOPMENT BANK

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Agriculture, Water and Sanitation Department (AHWS)
5 Avenue Joseph Anoma
01 B.P. 1387, Abidjan 01
Côte d’Ivoire
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Expressions of interest are being invited for a Consultant’s position

Title of the assignment: Support to RWSSI Working Groups and the implementation of the RWSSI Work-Plan

Brief description of the Assignment: The main objective of this assignment is to support Working groups constituted during the RWSSI Forum delivering on their work program and to support the implementation of the RWSSI Work Plan.

Department issuing the request: Water and Sanitation Department (AHWS)

Place of assignment: Abidjan

Duration of the assignment: Six (6) months with the option for extension.

Tentative Date of commencement: 1st April 2017

Deadline for applications: 20th March, 2017 at 17:00 hours UTC

Applications to be submitted to: Mr. Jochen RUDOLPH

Chief Rural Water Supply and Sanitation

African Development Bank

Rue Joseph Anoma, Plateau

01 BP 1387, Abidjan 01, Côte d’Ivoire

j.rudolph@afdb.org with cc to k.n-gom@afdb.org

Only applications in electronic format can be accepted.

Any questions or request for clarifications may be sent to the same e-mail addresses above.

TERMS OF REFERENCE

Support to RWSSI Working Groups and the implementation of the RWSSI Work-Plan

1. BACKGROUND

Established in 1964, the African Development Bank is the premier pan-African development institution, promoting economic growth and social progress across the continent. There are 80 member states, including 54 in Africa (Regional Member Countries). The Bank's development agenda is delivering the financial and technical support for transformative interventions that will significantly reduce poverty through inclusive and sustainable economic growth. In addition to providing finance, the Bank is Africa's voice on global economic, financial and development issues, a role that has taken significant importance in light of increasing global integration and interconnected risks. In order to sharply focus the objectives of the AfDB's Ten Year Strategy (2013 – 2022) and ensure greater developmental impact, five major areas, all of which will accelerate delivery for Africa, have been identified for scaling up, namely; energy, agro-business, industrialization, integration and improving the quality of life for the people of Africa.

The Rural Water Supply and Sanitation Initiative ([RWSSI](#)), and its associated Trust Fund, is a focused regional response to the rural water supply and sanitation crisis, given the wide divide in access between urban and rural communities in Sub-Saharan Africa. Its establishment in 2003 was intended to leverage significant funding to provide access to rural communities. Looking back at over 10 years of existence, a total of USD 5.8 billion has been mobilized into the rural water and sanitation sectors, and yet, until this day, 8 of 10 people without access to safe water and improved sanitation on the continent live in the rural areas.

In March 2013 a RWSSI Forum comprising of Regional Member Countries (RMCs), Development Partners and other stakeholders was organized in Tunis to facilitate improved coordination and sector learning towards the achievement of RWSSI's goals and targets, and to establish ways to address the challenges faced by RWSSI.

It was noted during the meeting that RWSSI is a framework for wider stakeholders' consultation and participation, focusing on rural water and sanitation in Africa. A key decision of the meeting was the establishment of a RWSSI Co-ordination Committee (RCC). The RCC was established to marshal greater focus on rural water supply and sanitation, with clear strategies on how to multiply the impacts of its approaches. It was further decided that a RCC Forum will be organized annually on the margins of the African Water Week, co-chaired by AMCOW and the AfDB. The latter would host the RWSSI secretariat. The full implementation of the decisions taken is yet to be realized and at the same time it is considered vital, with the development of the new RWSSI Strategy, to revisit some of the decisions and in particular the role of the RCC.

The RWSSI Forum in Tunis in 2013 identified learning areas that RWSSI should be focusing on and proposed the creation of inter alia three Working Groups on:

- Co-ordination at National and Regional Levels
- Mobilizing Financing for Sustainable Rural Water Supply and Sanitation
- Monitoring, Evaluation and Reporting

Since the RWSSI Forum in Tunis in 2013 a number of projects, workshops and fora have addressed these three issues, always in close collaboration with a large selection of stakeholders that had contributed to the Tunis discussions: The 5th African Water Week and the 4th AfricaSAN in Dakar Senegal, the 7th World Water Forum in South Korea, the Sanitation and Water for All (SWA) Partnership and in particular the SWA Country Process Task Team (CPTT) have contributed to advancing the understanding of what constitutes good practice with regards to

Sector Coordination and Financing as well as Monitoring and Evaluation. During the Africa Water Week in July 2016 in Dar Es Salam the African Development Bank together with the Government of Tanzania, the African Ministers' Council on Water (AMCOW) and UNICEF co-convened a 4-day Thematic Workshop on Improving Policy, Financing and Monitoring. The AfDB has significantly advanced its cooperation with AMCOW to establish a Pan-African Monitoring and Evaluation Process for the Water and Sanitation Sector.

With the RWSSI strategy 2012 – 2015 coming to its term, the African Development Bank (AfDB) commissioned a Consultant Firm to conduct an external review in order to develop a new RWSSI and RWSSI TF Strategic Plan 2017 – 2025 based on its findings. Based on the review findings as well as consultations with various stakeholders, the Consultants will prepare a Draft Strategy document which is expected to be delivered at the end of March 2017.

In the process of review and strategy development three consultations were organized in (i) Dar es Salaam on the back of the 6th African Water Week, (ii) Abidjan for AfDB staff in November 2016; and (iii) in Abidjan on the back of the 6th Forum of the Rural Water Supply Network (RWSN). The consultations provided useful input into the work of the consultants. It came out clearly from these consultations, and in particular from the RWSSI Seminar at the RWSN Forum that stakeholder still rate the RWSSI as very relevant within the current sector context and should therefore continue.

There are many stakeholders who have noted that a repositioning of RWSSI and its Trust Fund, with a well-defined future agenda that recognizes the comparative advantages of various partners, including the Bank, will restore renewed interest in the initiative and the Trust Fund and may help to address the urgent need to replenish the RWSSI Trust Fund.

2. OBJECTIVE OF ASSIGNMENT

The main objective of this assignment is to enhance the regional collaboration and ownership for RWSSI and to support Working groups constituted during the RWSSI Forum 2013 delivering on their work program as well as to support the work of the RWSSI secretariat.

3. SCOPE OF SERVICES

Under the direct supervision and guidance of the Chief Rural Water Supply and Sanitation, the Consultant shall support the Rural Water Supply and Sanitation Initiative Secretariat as follows:

- 1. Preparing the convening of a RWSSI Forum 2017 and supporting working groups in the three learning areas:**
 - a) Taking stock of the advancement of the three learning areas since the RWSSI Forum in 2013 and map stakeholders based on their current activities;
 - b) Supporting the establishment and moderation of Working Groups as defined by the RWSSI Forum, including drafting and agreeing on TORs and Modalities for Working Groups;
 - c) Engaging with RWSSI stakeholders, i.e. RMCs, AMCOW and its secretariat, Development Partners, Rural Water Supply and Sanitation Networks and academic institutions, identifying complementarity between various partner contributions and gaps that need to be addressed;
 - d) Enhancing partnerships in the three RWSSI learning areas as agreed during the RWSSI Forum;

e) Support preparing and convening a RWSSI Forum 2017

2. Services supporting the work of the RWSSI secretariat:

f) Contributing to the compilation and implementation of the annual RWSSI Work Plan;

g) Supporting the preparation of RWSSI knowledge products;

h) Supporting resource mobilization through writing of technical proposals;

i) Preparing technical reports and briefing notes;

j) Undertaking ad hoc assignments as may be requested.

4. DELIVERABLES

In addition to the preparation of TOR, reports and documents pertaining to the three working groups, the consultant shall produce briefing notes related to the above specified scope of works. The Consultant will submit a monthly report on activities and assignments carried out during the period.

4. ACCOUNTABILITY & REPORTING

The Consultant will be housed in the Water and Sanitation Department (AHWS) office and will report to the Chief Rural Water Supply and Sanitation.

5. DURATION

The assignment shall preferably start in March 2017, for a period of six (6) months, renewable subject to satisfactory performance.

6. ELIGIBILITY

- Be a national of one of the member countries of the Bank;
- At least a Master's degree (or its equivalent) in a relevant discipline related to the assignment;
- Minimum of ten years of relevant professional experience in Rural Water Supply and Sanitation, Rural Development and International Development Cooperation;
- Ability to work independently, with minimum supervision;
- Proven ability to work in teams;
- Proven ability to constitute and lead teams composed of geographically dispersed partner experts originating in various organizations;
- Good organizational skills with ability to prioritize and deliver assignments in a timely manner;
- Good analytical skills with ability to quickly review documents and prepare briefing notes highlighting key issues;
- Ability to apply innovative approaches, work independently and apply new methods to solve problems, while remaining efficient in a sometimes challenging institutional environment;
- Good interpersonal and communication skills;

- Competent in the use of Bank standard software (Word, Excel, PowerPoint and Internet) including online meeting and teleconferencing tools;
- Fluent in French or English, with preferably a good working knowledge of the other language.

7. REMUNERATION

The remuneration will be an all-inclusive monthly fee to be negotiated upon contract signature, and in compliance with the Bank's established remuneration scale considering requisite qualifications and experience

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MODEL CURRICULUM VITAE (CV)

Title of the Assignment:

Department:

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc. employed in the African Development Bank?			Yes <input type="checkbox"/> No <input type="checkbox"/> If « Yes », the following data must be provided
Name	Relationship	Organisation Unit	Place of Assignment

Language Level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

Key Qualifications:

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

Education (University Level and above only):

Name of University - City - Country	Period		Diploma Obtained	Main Topic / Major
	From	To		

Professional Training:

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

Employment Record:

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: _____

Signature: