



Australian Government



## POSITION DESCRIPTION AND SELECTION CRITERIA

<b>Position Number:</b>	100055
<b>Title:</b>	Assistant Director, Research and Knowledge
<b>Classification:</b>	EL 1
<b>Duration:</b>	Non-ongoing up to 6 months with the possibility of extension
<b>Salary:</b>	\$97,867-\$107,66 pa
<b>Division:</b>	Chief Executive
<b>Section:</b>	Partnerships and Community Engagement
<b>Location:</b>	Canberra
<b>Security Classification:</b>	<b>Applicants must be Australian citizens</b>
<b>Applications Close:</b>	27 March 2017

<b>About the Murray-Darling Basin Authority</b>	<p>The Murray-Darling Basin Authority (MDBA) is an independent Government Authority responsible for the planning and integrated management of water resources of the Murray-Darling Basin including:</p> <ul style="list-style-type: none"> <li>• preparing, implementing monitoring and enforcing the Basin Plan and undertaking activities relevant to jurisdictional water resource plans for the sustainable management of water resources in the Murray-Darling Basin;</li> <li>• measuring, monitoring and recording the quality and quantity of the Basin's water resources;</li> <li>• supporting, encouraging and conducting research and investigations about the Basin's water resources and dependent ecosystems;</li> <li>• advising the Australian Government Minister for Water Resources on the accreditation of state water resource plans;</li> <li>• providing water rights information to facilitate water trading across the Basin;</li> <li>• Engaging and educating the Australian community about the Basin's water resources.</li> </ul> <p>The sustainable management of the Murray-Darling Basin river system is a collective endeavour of Basin states and the Australian government, with river dependent industries and communities.</p>
<b>About the Division</b>	<p>The Partnerships and Engagement Branch is within the Office of the Chief Executive division. It provides a range of communication and engagement services. There are four sections in the branch – Media and Chair Support, Communications, Education and Partnerships and Community Engagement.</p>

### About the ideal candidate and the opportunity

Are you looking for an exciting opportunity to influence change? Do you have experience in research coordination? Are you an experienced strategic thinker?

If so, we want you! We are looking for someone who will coordinate an internal process to refresh our research and knowledge priorities and drive strategic research partnerships over the next six months and possibly beyond.

You will be able to work with a level of independence, under broad direction to the General Manager and Section Director and deliver quality outcomes in the research partnership space.

As the Assistant Director, Research and Knowledge, your duties will include engaging with overall research needs at the basin-wide scale with a range of partners, include across jurisdictions and with the research community, and playing a coordinating role in MDBA's strategic research partnerships and science advisory committee.

## Selection Criteria

The successful applicant will have:

**1. Demonstrated knowledge and experience**

- Experience in water resource or natural resource management science research.
- Demonstrated experience in managing research projects, including projects that bring together cross-program or multiple disciplines.

**2. Shapes strategic thinking**

- Ability to think strategically. Work with others to identify problems and work to resolve them

**3. Achieves results**

- Develops plans and manages projects to achieve results.

**4. Cultivates productive working relationships**

- Build strategic relationships with stakeholders and create links to maximise the impact and effectiveness of the MDBA's research program.

**5. Communicates with Influence**

- Listens, understands and adapts written and verbal communication to audience
- Prepare briefings and papers for Senior Executive to support strategic discussion and decision-making

**6. Displays personal drive and integrity**

- Takes personal responsibility for meeting objectives and progressing work.
- Shows initiative and does what is required.

## How to apply for the role

If you are interested in working in the Partnerships and Community Engagement Section of the Murray-Darling Basin Authority, we encourage you to apply for this opportunity.

Applications will be accepted via the agency's online eRecruit system. Please submit your application through the [MDBA CAREERS](#).

As part of your application you will need to provide:

- Your resume including your experience.
- A one page statement (up to 500 words) outlining why you are the ideal person for the job. We are looking for specific and relevant examples that demonstrate your skills, knowledge, and experience while referring to the selection criteria. You are not required to respond to the criteria individually.

For further information on the position, please contact Grace Mang on (02) 6279 0683.

Applications should be lodged online.

Please note - All applicants will be advised of the outcome at the conclusion of the process.

(March 2017)