



**UNESCO-IHE**  
Institute for Water Education

The **UNESCO-IHE Institute for Water Education** offers graduate education in Delft, the Netherlands, and carries out research and capacity building projects all over the world. The mission of UNESCO-IHE is to contribute to the education and training of professionals and to build the capacity of sector organizations, knowledge centres and other institutions active in the fields of water, the environment and infrastructure in developing countries and countries in transition.

UNESCO-IHE has a permanent staff of 194, of which 106 are scientific staff, while about 250 guest-lecturers from academia and industry contribute to the educational programme. Each year 750 participants (incl. about 200 new MSc students per year) from all over the world attend the various regular and short courses at UNESCO-IHE. The institute has an international staff & student community with English as working language.

The **Environmental Engineering and Water Technology (EewT)** Department contributes to the provision of safe drinking water, adequate sanitation and resource recovery, focusing on developing countries and countries in transition. The department has recently acquired a Horizon 2020 project for which it intends to recruit a:

## **Project communication officer (m/f)**

### **0.42 FTE – 16 hours**

#### **Responsibilities**

- Assist the Project Director and liaise with project partners to ensure successful delivery of tasks and deliverables
- Support the activities of UNESCO-IHE in the project areas of strategic external and internal communications, media relations, reputation management, public relations, key messaging, and related management for the project
- Create and implement multi-channel communication policy strategies within the overarching strategy of the project, in order to enable achievement of outreach goals
- Advise project partners on their project communication activities
- Build the public image and maintain the corporate branding and identity, as well as monitor project reputation and positioning at European and international levels
- Ensure accurate and timely communication of project news and information
- Oversee the development and production of corporate content, and contribute directly, or in an advisory capacity
- Act as the contact point for UNESCO-IHE academic staff and project partners regarding project-related information
- Maintain and expand media relations for the project in the Netherlands, including with the Dutch Water sector
- Produce and oversee production of content for the website and social media channels (news items, updates, stories, video, etc.)

## Requirements

- Minimum educational level requirement: BSc/BA
- Excellent verbal and written communications skills
- Diligent, accurate, and proactive
- Three or more years of work experience in a corporate communications role, preferably in an international working environment.
- Experience with working as a communications professional in the Dutch or international water sector is a plus.
- Experience with outreach and dissemination activities for EU Horizon2020 and FP7 projects is a plus.
- Native or near native English speaker. Knowledge of Dutch or other UN languages is a plus.

## Terms of Employment

An initial contract for one year is offered, with the possibility of extension (conditional upon continuity of project funding). The position is based in Delft, the Netherlands. A competitive salary (scale 10) is offered depending on qualifications and experience in accordance with the conditions of employment for Dutch Universities. The appointment implies entry into the Netherlands' Civil Service Pension Fund (ABP). Candidates must be prepared to carry out short-term missions abroad.

## Information and application

Additional information about the vacancy can be obtained from Dr. Sergio Salinas, Project leader. (E: [s.salinas@unesco-ihe.org](mailto:s.salinas@unesco-ihe.org) / T: +31-15 215 1780).

Applications (in English), should respond specifically to the requirements, and can be sent until **6 January 2017** including curriculum vitae, motivation letter and the names and contact details of two contactable references, to UNESCO-IHE, (*as one PDF file with your family name as the filename*), attn. Human Resource Management (E: [vacancies@unesco-ihe.org](mailto:vacancies@unesco-ihe.org)), PO Box 3015, 2601 DA Delft, the Netherlands, stating vacancy-number **16-EEWT-03**.

*Reactions from staffing agencies and other 3rd parties are not accepted.*