



Position Title : **Project Officer (Water, Sanitation and Hygiene (WASH))**  
Duty Station : **Malakal, South Sudan**  
Classification : **Professional Staff, Grade P2**  
Type of Appointment : **Special short-term graded, Six months with possibility of extension**  
Estimated Start Date : **As soon as possible**  
Closing Date : **18 October 2016**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

*IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged. For the purpose of the vacancy, the following candidates are considered as first-tier candidates:*

1. *Internal candidates*
2. *Qualified applicants from the following NMS countries:*  
*Antigua and Barbuda, Benin, Bahamas, Botswana, Belize, Congo, Cabo Verde, Djibouti, Micronesia (Federated States of), Gabon, Gambia, Guyana, Iceland, Cambodia, Comoros, Lesotho, Luxembourg, Libya, Montenegro, Marshall Islands, Mongolia, Maldives, Namibia, Nauru, Papua New Guinea, Paraguay, Seychelles, Slovenia, Suriname, El Salvador, Swaziland, Timor-Leste, United Republic of Tanzania, Holy See, Saint Vincent and the Grenadines, Venezuela (Bolivarian Republic of), Vanuatu, Samoa*

### **Context:**

Under the overall supervision of the Head of Operations and the direct technical supervision of the Water, Sanitation and Hygiene (WASH) Programme Coordinator and administrative supervision of the Head of Sub-Office, the successful candidate will be responsible in contributing to the successful implementation of the WASH project in Malakal Protection of Civilians (PoC).

### **Core Functions / Responsibilities:**

1. Coordinate the implementation of the activities required for the successful completion of the WASH projects for the internally displaced persons (IDPs) response in Malakal PoC, following closely the donor(s) requirements and the directions of the WASH Programme coordinator.
2. Lead the WASH team in Malakal PoC to ensure uniformity in the response and adequate resource allocation through coordination and monitoring.
3. Ensure that the project(s) meet their intended scope, time and budget.
4. Guarantee that activities are performed in accordance to the specifications in the project

proposal and notify in timely matter of any change request pertinent.

5. Adhere and respect the projects work plan (project schedule) designed by the WASH Programme Coordinator and inform of any delay or workaround required for timely completion of activities.

6. Contribute to follow-up of project budget according to internal and donor requirements, and follow relevant budget lines.

7. Monitor the project implementation by performing regular visits to the areas of operation, ensure that materials are being properly utilized and that WASH items are effectively distributed to the beneficiaries. Follow up the schedule with contractors and prepare and sign completion certificates. Work closely with the head of Sub-office and admin and finance assistant for contracts management; close out procedures and final payments to the contractors.

8. Plan and supervise procurements in line with approved specifications or Bill of quantity (BoQ), working closely with procurement and logistics assistants at Juba and Sub-office level, to ensure that the required materials and items are procured and delivered to the respective sites in a timely manner.

9. Ensure an effective and active communication with all the stakeholders. Prepare and submit regular progress reports to the WASH cluster focal point in Malakal. Internally, submit a weekly report to the head of Sub-Office and WASH Programme Coordinator indicating progress, constraints and requirements for project completion. Ensure that project data and information is archived and shared appropriately.

10. Ensure that any needed operational agreement or authorization from the local authorities is convened to guarantee project stability and good relations with the local government.

11. Provide necessary information and documentation for the preparation of project proposals for IOM to contact potential donors. Contribute to contingency planning for possible WASH emergency response if required.

12. Mentor, coach and manage the staff under supervision; support the performance evaluations and oversee and help to resolve team conflicts.

13. Perform such other duties as may be assigned.

### ***Required Qualifications and Experience:***

#### **Education**

- Master's degree in Civil Engineering, Environmental Engineering or a related field from an accredited academic institution with two years of relevant professional experience; or
- University degree in the above fields with four years of relevant professional experience.

#### **Experience**

- Experience in the implementation of water, sanitation and hygiene related projects preferably in the Humanitarian Field;
- Sound knowledge of water, sanitation and hygiene principles for humanitarian assistance, and other relevant trainings;
- Excellent Monitoring and Evaluation Skills; Organizational Skills; Accuracy; Ability to work with minimal supervision;
- Experience in post-crisis emergency operations;
- Knowledge of the region is an advantage.

## **Languages**

Fluency in English is required.

## ***Desirable Competencies:***

### **Behavioral**

- Accountability – takes responsibility for action and manages constructive criticisms;
- Client Orientation – works effectively well with client and stakeholders;
- Continuous Learning – promotes continuous learning for self and others;
- Communication – listens and communicates clearly, adapting delivery to the audience;
- Creativity and Initiative – actively seeks new ways of improving programmes or services;
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others;
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter;
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation;
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

### ***Other:***

Internationally recruited professional staff are required to be mobile.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

### ***How to apply:***

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 18 October 2016 at the latest, referring to this advertisement.

For further information, please refer to:

<http://www.iom.int/cms/en/sites/iom/home/about-iom-1/recruitment/how-to-apply.html>

In order for an application to be considered valid, IOM only accepts online profiles duly completed.

Only shortlisted candidates will be contacted. You can track the progress of your application on your personal application page in the IOM e-recruitment system.

### ***Posting period:***

From 05.10.2016 to 18.10.2016

Requisition: SVN 2016/110 (P) - Project Officer (WASH) (P2) - Malakal, South Sudan (54856041)  
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