

Middle Fork Willamette



WATERSHED COUNCIL

Position Announcement

Title:	Restoration Projects Manager
Location:	Dexter, Oregon (Eugene/Springfield to Oakridge Area)
Status:	Full-time, exempt position
Salary:	\$40,000-\$50,000, commensurate with experience and qualifications
Benefits:	Health insurance, retirement, paid time off, and sick leave
Position closes:	August 1 st , 2016

Background

The Middle Fork Willamette Watershed Council seeks an enthusiastic, skilled, dynamic individual to join our team as a Restoration Projects Manager. This position works within our organization and with local and statewide partners to develop, implement, and monitor restoration projects that target rare species, priority habitats, and water quality within the Middle Fork Willamette watershed.

The Middle Fork Willamette watershed is located southeast of Eugene-Springfield, comprised of approximately 870,000 acres. With its headwaters in the western Cascades, the upper watershed is a recreation paradise. Waldo Lake, the North Fork Middle Fork Willamette River, numerous high Cascade lakes, and hundreds of miles of trail in the Oakridge area alone make the Middle Fork an incredibly rewarding geography to work and play in. The watershed provides the cities of Oakridge, Westfir, Lowell, Springfield, and soon, Eugene with high quality drinking water. The watershed supports aquatic and terrestrial species, including populations of bull trout, Oregon chub, spring Chinook salmon, rainbow and cutthroat trout, resident and migratory lamprey, western pond turtles, bald eagles, numerous avian species, as well as rare and priority habitats such as oak savanna and oak woodlands, prairie, and dry forests. The watershed contains rich and diverse ecosystems with significant opportunity for restoration and enhancement.

The Middle Fork Willamette Watershed Council (MFWWC) is a 501c3 non-profit organization with a volunteer-based partnership of diverse watershed stakeholders whose mission is to make the Middle Fork Willamette watershed a better place to live, work, and recreate. Our restoration program is guided by the Middle Fork Willamette Watershed Headwaters to Confluence 10-Year Action Plan (www.mfwwc.org), as well as our 5-year Strategic Plan (2015-2019). The MFWWC is a partner locally in the Rivers to Ridges Partnership (www.rivers2ridges.org), and regionally in the Willamette River Initiative (www.willametteinitiative.org). Our office is located at the beautiful Elijah Bristow State Park in Dexter, Oregon.

Primary Responsibilities

Partnerships and Communications

- Develop and maintain partnerships with public and private landowners and managers to implement successful restoration projects.
- Develop and maintain partnerships with local agencies and partners to leverage conservation programs in order to fund and deliver successful restoration projects.
- Work closely with federal and state partners such as U.S. Forest Service, U.S. Fish and Wildlife Service, Oregon State Parks, etc. to develop project plans and ensure restoration program implementation meets shared program requirements and objectives.
- Develop and deliver relevant and tailored presentations at conferences, trainings, etc.
- Community networking by attending various meetings to build trust and message about conservation and restoration opportunities.
- Regularly attend council and partnership (e.g., Rivers to Ridges, Willamette Restoration Initiative, etc.) meetings.
- Attend relevant professional development opportunities (e.g., trainings, conferences, workshops, peer-to-peer learning tours, etc.).

Technical Assistance and Project Planning

- Conduct field visits to identify natural resource challenges and restoration/conservation opportunities with landowners and/or project partners.
- Utilizing existing Action Plans and Assessments, create project plans that identify restoration and conservation alternatives, including timeline and project budgets.
- Identify and secure funding sources and partners to implement high priority restoration projects within the watershed.

Restoration Project Development and Management

- Manage all aspects of restoration planning and implementation following adopted management plans and accepted best practices.
- Secure all necessary funding, partners, and permits for restoration projects.
- Coordinate and oversee contractors, other staff, and volunteers during restoration planning and implementation.
- Order bulk plant material through the existing Willamette contracted native plant nurseries.
- Procure and manage other materials, supplies, and equipment to carry out restoration projects.
- Maintain restoration records both in electronic and hard copy formats.
- Prepare and submit project completion and monitoring reports.
- Coordinate and manage multiple diverse funding sources (grant, fee-for-service, conservation program, mitigation, etc.) to fund the restoration program.

Primary Responsibilities (continued)

Monitoring and Evaluation

- Coordinate with partners to ensure project monitoring occurs in a timely and effective manner.
- Compile, synthesize, and store monitoring data.
- Analyze and report results in both scientific and community-based platforms.

Desired Qualifications / Attributes

- Strong ecological background.
- Working knowledge of the flora, fauna, and hydrology of the region.
- Experience with project fundraising, including grant writing and leveraging in-kind and cash match.
- Project management skills including knowledge of and experience with contract development and oversight, project planning, budgeting, permitting, and reporting.
- Knowledge of local, state, and federal laws related to rivers and natural areas on both private and public lands.
- Adaptive and motivated self-starter.
- Good multi-tasker, strong attention to detail, and demonstrated ability to manage multiple projects at once.
- Ability to work individually, and as part of a collaborative team, as needed.
- Good people skills. Ability to communicate with diverse audiences across different social and political backgrounds; familiarity with the Willamette Valley and local partners preferred.
- Experience working with and overseeing volunteer groups (students and adults) on restoration projects.
- Computer proficiency including Microsoft Word, Excel and PowerPoint; experience with ArcGIS required.
- Valid Oregon driver's license, reliable personal transportation, and willingness to work early mornings, evenings, and/or weekends during busy times of the year.
- Ability to work outdoors in various weather conditions, occasionally for long periods, including hiking on uneven terrain for long distances and through swift river currents safely, while carrying gear.
- Ability to work at a desk for long periods of time (e.g., writing proposals, developing project plans and contracts, writing reports, general communications).
- Bachelor's degree in natural resources/sciences (e.g. botany, biology, forestry, or related discipline), or other relevant subject area.
- Passion and enthusiasm for the Middle Fork Willamette watershed.

To Apply

Please submit a single PDF file containing a resume, detailed cover letter (not to exceed two pages), and three professional references by 5:00 pm, Monday, August 1st, 2016 via e-mail ("Restoration Projects Manager – your last name" in the subject line) to Sarah Dyrdaahl, director@mfwwc.org.

Middle Fork Willamette Watershed Council is an Equal Opportunity Employer.